

Cabinet Member for Children and Family Services

Agenda

Date:	Monday, 1st July, 2013
Time:	10.00 am
Venue:	Committee Suite 1 & 2, Westfields, Middlewich Road, Sandbach CW11 1HZ

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**

2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

3. **Public Speaking Time/Open Session**

In accordance with Procedure Rules Nos.11 and 35 a period of 10 minutes is allocated for members of the public to address the meeting on any matter relating to the work of the body in question. Individual members of the public may speak for up to 5 minutes but the Chairman or person presiding will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers. Members of the public are not required to give notice to use this facility. However, as a matter of courtesy, a period of 24 hours' notice is encouraged.

Members of the public wishing to ask a question at the meeting should provide at least three clear working days' notice in writing and should include the question with that notice. This will enable an informed answer to be given.

For requests for further information

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4. **Proposed School Expansions - Wilmslow** (Pages 1 - 56)

To authorise the publication of statutory notices detailing the Local Authority's proposed expansion of Wilmslow Grange Community Primary and Nursery School, Handforth, and of Dean Oaks Primary, Wilmslow; and to agree, in principle, the proposed expansion of Lacey Green Primary Academy.

5. **Proposed School Expansions - Macclesfield** (Pages 57 - 86)

To authorise the publication of statutory notices detailing the Local Authority's proposed expansion of Ash Grove Primary School and Nursery, Macclesfield.

CHESHIRE EAST COUNCIL

Portfolio Holder for Children and Family Services

Date of Meeting: 1 July 2013
Report of: Tony Crane, Director of Children's Services
Subject/Title: Proposed School Expansions - Wilmslow
Portfolio Holder: Councillor Rachel Bailey

1.0 Report Summary

- 1.1 This Decision Paper reports on the outcome of consultation and requests approval to issue public notices of the proposed expansions of **Wilmslow Grange Community Primary and Nursery School, Handforth** - from 210 to 315 pupil places and **Dean Oaks Primary, Wilmslow** - from 315 to 420 pupil places with a planned completion date of September 2014.
- 1.2 As the Strategic Commissioner of School Places, Cheshire East Council has a statutory duty to commission sufficient school places for children resident in its area.
- 1.3 The latest pupil forecasts indicate that there will be a shortfall of 227 pupil places across all schools in the Wilmslow area by 2018.

Wilmslow Area	Number on Roll (NOR) Jan 13	Capacity -Number of Pupil Places	Academic Year					
			13/14	14/15	15/16	16/17	17/18	18/19
Forecast NOR	2424	2498	2511	2562	2607	2661	2692	2725
Forecast Shortfall Places without the 4% operational surplus			-13	-64	-109	-163	-194	-227
Forecast Shortfall Places including a 4% operational surplus			-113	-164	-209	-263	-294	-327

- 1.4 These forecasts exclude the Local Authority's preferred target of around 4% 'operational surplus', which is a level of spare capacity intended to accommodate reasonable journey times to school, some degree of parental choice and flexibility to allow for mid-year entrants. To meet this target, current forecasts (October 2012 School Census) indicate the need for 327 pupil places by 2018.
- 1.5 In addition to the proposals set out in paragraph 1.1 above, feedback was invited during consultation on the Council's proposal to fund additional school places at **Lacey Green Primary School Academy**. Whilst the Local Authority cannot propose the expansion of an Academy, it does have a strategic duty to

ensure that it has sufficient school places for children resident in its area. When addressing any identified basic need it must take into account all publicly funded schools in its area, which includes Academies. Basic need is defined as the excess of forecast demand for pupil places over the existing schools capacity to provide them. The expansion of Lacey Green Primary Academy is subject to Secretary of State approval to amend the funding agreement. The Academy will therefore need to submit a business case to the Education Funding Agency, including outcomes of consultation with key stakeholders, to seek this approval.

2.0 Decision Requested

2.1 Permission to authorise the publication of statutory notices detailing the Local Authority's proposed expansion of:

- **Wilmslow Grange Community Primary and Nursery School, Handforth** - from 210 to 315 pupil places;
- **Dean Oaks Primary, Wilmslow** - from 315 to 420 pupil places;

2.2 To agree, in principle, the proposed expansion of Lacey Green Primary Academy. As stated at paragraph 1.5 above, the expansion of Lacey Green Primary Academy is subject to approval by the Secretary of State of the necessary amendment to the Academy's funding agreement.

3.0 Reasons for Recommendations

3.1 At the Portfolio Holder decision meeting of 22 April, data was presented setting out the rationale for change for the Wilmslow area and the positive impact of three school expansion proposals on the current shortfall in capacity in this area. The three schools include Wilmslow Grange Community Primary School (30 to 45 intake), Dean Oaks Primary School (45 to 60 intake) and Lacey Green Primary School Academy (45 to 60 intake).

3.2 The proposed expansions, if approved, would provide an additional 330 places (all year groups) for the Wilmslow area. This would provide a total of 2828 primary school places overall (2498+330) This additional capacity would mainly be phased in at the normal point of entry to school allowing the current reception admission to increase from 360 pupil places to 405 pupil places (+45) and therefore more in line with current demand.

October 2012 School Census Forecasts – all year groups	14/15	15/16	16/17	17/18	18/19
Wilmslow additional capacity phased in (45 pupil places per year)	45	90	135	180	225
Forecast Shortfall Places without the 4% operational surplus	-64	-109	-163	-194	-227
Net effect	-19	-19	-28	-14	-2

- 3.3 Admissions into other year groups will be necessary in some cases to provide some operational surplus in other year groups from 2014. The table below indicates the proposed increased capacity rising to 2828 pupil places and the number of unused places based on current forecasts falling year on year to only 3.6% by 2018.

Wilmslow Area	Number on Roll (NOR) Jan 13	Proposed Capacity -Number of Pupil Places	Academic Year					
			13/14	14/15	15/16	16/17	17/18	18/19
Forecast NOR	2424	2828	N/A	2562	2607	2661	2692	2725
Unused places			N/A	266	221	167	136	103
% unused places			N/A	9.4%	7.8%	5.9%	4.8%	3.6%

- 3.4 It is therefore recommended that the local demand for places and current forecasts justify the expansion of these three primary schools to provide the additional school places required and to provide a level of operational surplus, where necessary, to accommodate reasonable journey times to school, allow some degree of parental choice and to provide flexibility to allow for mid-year entrants.
- 3.5 These proposals have the full support of the headteachers and governing bodies of the three schools.
- 3.6 Prior to formal statutory consultation, the Local Authority held meetings with the Wilmslow Education Partnership to consult informally on options for change. These meetings were attended by headteachers or their representatives from the local primary schools. The purpose of these meetings was to provide information on the pupil place planning process, specific information about basic need requirements for the Wilmslow area, potential housing development and to provide a forum for discussion. The Local Authority notes taken at these meetings, which include comments and feedback received from attendees, are attached as **Appendix 1**.
- 3.7 Statutory consultation was authorised at the meeting of 22 April for implementation between 30 April and 4 June, the outcome of which is presented in this report. In making this recommendation, full consideration has been given to the responses received from key stakeholders during the pre statutory and statutory consultation period.
- 3.8 How statutory consultation is carried out is not prescribed in regulations and it is therefore for the Local Authority to determine the manner of the consultation. On this occasion the consultation period spanned 5 weeks from 30 April to 4 June. In order to facilitate feedback on the proposal, formal

consultation documents were produced detailing the background and rationale for the proposed expansions and explaining the statutory consultation process. Information on how feedback could be provided was included, together with a feedback form, which was published online on the Council's website and which was available in hard copy on request. **(Appendix 2)**

- 3.9 Letters were emailed to all primary schools for distribution to parents and carers of children on roll at the schools. Letters were sent direct to parent and carers of children held on file due to start school in September 2013. Emails were sent to all other consultees with links to the website where full details could be obtained. Contact details were provided to facilitate requests for more information or assistance with this process. Consultees include local parents and carers, representatives of nearby schools, Ward Members, MPs, the Diocese, Parish Councils and Trade Unions and the neighbouring local authorities of Manchester City, Trafford and Stockport councils. In accordance with its statutory duty under Section 176 of the Education Act 2002, the Local Authority has invited feedback on the proposed changes from pupils at the schools. A list of all consultees is attached as **Appendix 3**
- 3.10 During the formal consultation period 31 responses were received in total. 30 respondents submitted their views on the three primary school expansion proposals, as set out in the table below and, in addition, Nether Alderley Parish Council considered the proposals at its meeting of 16 May and has confirmed that it has no objections.

Expansion Proposal	Responses				
	Support	Do Not Support	No View	Not Stated	Total Respondents
Wilmslow Grange	15	5	4	6	30
Dean Oaks	15	9	3	3	30
Lacey Green Primary Academy	11	9	4	6	30

- 3.11 The 31 respondents (including the Nether Alderley Parish Council response) are made up of key stakeholders as follows:

Parish Council	Governors	parent and governor	parent/ carer	parent/ staff	Staff	pupil	Resident/ unknown	Total
1	7	2	10	1	5	1	4	31

- 3.12 Full details of the responses received during consultation are attached as **Appendix 4.**
- 3.13 For Wilmslow Grange, more respondents demonstrated support for the proposal than opposed it. A further 10 respondents expressed neither support nor opposition to the expansion. The comments received in support included recognition of the need for more school places linked to the growing

population and also the Town Plan and potential new housing in the area. Some concern was raised in opposition that an increase in the size of Wilmslow Grange Primary School would lead to increased traffic in the area. Officers can confirm that, in the event that a final decision is taken to expand the school, planning permission would be required and such matters are considered as part of this process.

- 3.14 As stated in paragraph 3.9 above, the Local Authority invited feedback on the proposed changes from pupils at the school. The school consulted its pupils and recorded comments, which are attached as **Appendix 5**. A number of comments were received and these included positive views about the school having more children to make friends with and new teachers and new resources. Negative comments were about the potential for noise during building works, a smaller playground and the size of the hall. The building works will be managed through close liaison with the school. This will involve the school being kept informed of potentially noisy works and mitigating any effects on pupils education. Changes to existing hard standing will be assessed to ensure that any impact is mitigated. With regard to the hall, the DFE school design guidance in Building Bulletin 99 shows that, for a 1.5 form of entry primary school, there should ideally be a school hall of 150 m². The school hall is 152 m².
- 3.15 Dean Oaks Primary School also received more responses supporting the proposal than were in opposition. Some concern was raised about the former Cheshire County Council's review of school places, which sought to address a significant surplus of school places between 2004 and 2009 through school amalgamations and closures. As part of this review Oaklands Infants & Dean Row Junior School were amalgamated to create Dean Oaks Primary School in 2007 with a reduced intake to 1.5 forms of entry. Comments also included concern about reducing playing field provision and the impact of larger schools on children's education. The proposal is to locate the extension to the southwest of the Infant's wing. This would sit on the existing parent assembly areas, which would have to be replaced. Existing playground areas would therefore be unaffected. In support, comments suggest that returning to a 2 form of entry primary school with single aged classes would be beneficial for the school and that expansions in the Wilmslow area would benefit Wilmslow and Handforth due to its growing population.
- 3.16 Consultation with 220 pupils involved discussion about the proposed expansion with the School Council and with pupils in year 2 and above. The school have reported that the response was positive with 90% of those consulted supporting the expansion. The remaining 10% had expressed concern regarding potential loss of play area and the size of the school hall and concern about how this could impact on lunch times. Details are attached as **Appendix 6**. The Local Authority can confirm that playground areas will be unaffected and that the recommended hall size for a 2 form of entry primary school is 150 m² and that the hall at this school exceeds this at 165 m²
- 3.17 In addition to the general comments received about the three proposals only 1 respondent commented specifically about the preference for expanding Lacey Green Primary stating that the proposed expansion of all three schools will

impose burdens on their localities in terms of increased traffic and parking problems and their impact on school playing fields provision, which was considered to be an ongoing issue at this primary school. Officers can confirm that increased traffic congestion concerns are matters that are considered at the planning application stage, which is a separate process to the school organisation procedures set out within this report and that; in advance of any decision on this proposal to agree in principle the expansion of the Academy to address basic need in Wilmslow, planning permission has been sought by the Academy Trust and this was approved on 23 May 2013. A section 77 application to the Department for Education is required for a change of use of land designated as playing fields before a planning application can be implemented.

- 3.18 As general comments on the Wilmslow area, 8 of the 30 respondents commented about the accommodation at St Benedict's Catholic Primary School and the potential for expansion on this site, the increasing demand for faith education and suitability issues at the school. As stated at paragraph 3.6 above, informal consultation with local schools was undertaken prior to the implementation of statutory consultation on the 3 proposals. In addition officers have since attended a meeting at St Benedict's attended by representatives of the school and the Catholic Diocese regarding their own concerns about the suitability of their accommodation and basic need in the area. It has been agreed that further analysis of these issues will be undertaken.

4.0 Wards Affected

- 4.1 Wilmslow Grange Community Primary and Nursery School is situated in Handforth Ward. Dean Oaks Primary is situated in Wilmslow East Ward and Lacey Green Primary Academy is situated in Wilmslow Lacey Green Ward. However, consultation was undertaken with all neighbouring wards:-

Alderley Edge
Handforth
Wilmslow Dean Row
Wilmslow East
Wilmslow Lacey Green
Wilmslow West & Chorley

Local Ward Members

Cllr Frank Keegan – Alderley Edge
Cllr Barry Burkhill - Handforth
Cllr Dennis Mahon – Handforth
Cllr Paul Whiteley – Wilmslow Dean Row
Cllr Ron Menlove – Wilmslow East
Cllr Don Stockton – Wilmslow Lacey Green
Cllr Gary Barton – Wilmslow West and Chorley
Cllr Wesley Fitzgerald – Wilmslow West and Chorley

5.0 Financial Implications (Authorised by the Director of Finance and Business Services)

5.1 A block budget (grant) has been approved to fund schemes identified as Basic Need. This block budget was formally approved at Council on 28 February 2013.

5.2 The building works necessary for the Wilmslow proposals would be funded from the Council's 2013/2014 Capital Programme and investments required for each school are estimated at:

- Wilmslow Grange Community Primary £887,000
- Dean Oaks Primary £929,000
- Lacey Green Primary Academy £1,237,000

5.3 The funding approved by the Council includes £887,000 for the proposed expansion of Wilmslow Grange named as a scheme in the 2013-2014 budget book and £1,237,000 set aside as a block allocation to fund one of two options - Dean Oaks Primary or Lacey Green Primary Academy.

5.4 The implementation of Dean Oaks and Lacey Green is therefore subject to Council approval to fund, if necessary, the additional investment estimated at £929K. The level of additional funding will be determined by the outcome of the bid for Targeted Basic Need funding, as set out in option 2 below. The funding streams available are therefore:

- **Option 1** - Reallocated funds from the Children, Families and Adults 2013-2014 Capital Programme. This is subject to internal approvals
- **Option 2** – Department for Education Funding - 'Targeted Basic Need'- The Local Authority has submitted a bid for Capital investment in Lacey Green Primary Academy from the Targeted Basic Need programme implemented by the Department for Education. This programme is to provide additional support to local authorities experiencing the greatest pressure on places to expand good and outstanding schools with high levels of demand. The target date for decisions on bids is June 2013.

5.5 The internal approval process for securing the necessary funding to expand Dean Oaks and Lacey Green Primary Academy is set out below:

- 30 May - Technical Enabling Group (TEG)¹
- 21 June - Executive Management Board (EMB)²
- 24 June - Cabinet Approval
- 17 October - Full Council (over £1Million)

¹ Provides specialist guidance and supports the EMB by undertaking financial analysis and assessing the technical feasibility of proposed projects.

² The role of the EMB is to endorse, by way of review and challenge, all major Projects and Programmes (Capital and Revenue) either managed solely by Cheshire East or in partnership with other organisations.

- 5.6 Where proposals require capital resources for their implementation the funding for the proposals should be in place when the proposals are decided. Where proposers require capital funding to implement their proposals, they should secure this before publishing proposals. This report will be updated for the Portfolio Holder meeting of 2 July 2013 to confirm if approval has been given on 24 June to fund the proposed expansions of Dean Oaks Primary School and Lacey Green Primary School. It should be noted that for the Lacey Green proposal, final approval will be subject to Full Council approval on 17 October.
- 5.7 The Decision of the 17 October will be confirmed to the Academy Trust after that date in order that the process for securing Secretary of State approval to change the Funding Agreement can be implemented, if appropriate, by the Academy Trust in line with guidance issued by the Education Funding Agency.

6.0 Legal Implications (Authorised by the Borough Solicitor)

- 6.1 Statutory consultation is required for all of the proposals as the changes, if approved, will fall within the category of a significant enlargement, with capacity increasing by more than 30 pupils and more than 25% of existing capacity.
- 6.2 The next stage in the statutory process involves the publication of notices and subsequent 4-weeks representation period. In bringing forward proposals to expand a school, the Local Authority must comply with statutory requirements as set out in The Education and Inspections Act 2006 (EIA 2006) and The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended by The School Organisation and Governance (Amendment)(England) Regulations 2007 which came into force on 21 January 2008 and The School Organisation and Governance (Amendment)(England) Regulations 2009 which came into force on 1 September 2009).
- 6.3 The 5 statutory stages to expanding a school are:-
1. Consultation
 2. Publication
 3. Representation
 4. Decision
 5. Implementation.

Proposed timescales for the statutory process are:

22 April 2013	Portfolio Holder's Decision on consultation
30 April 2013 to 4 June 2013	Consultation Period (if approved)
1 July 2013	Portfolio Holder's Decision on Public Notices
18 July to 15 August 2013	Representation Period (if approved) 4 weeks
16 September 2013	Cabinet Decision
24 September 2013	Implementation
September 2014	Proposed Completion date

- 6.4 In deciding whether or not to give permission to publish proposals it is a requirement both under guidance and case law that the decision maker should consider the views expressed during the consultation and take into account the Equality Impact Assessment (**Appendix 7**). It is therefore imperative that full details of all views received during the consultation period are available at the meeting on 1 July 2013. In taking the decision the Portfolio Holder should also be satisfied that the Equality Impact Assessment has adequately taken account of any further submissions or views submitted during the consultation period.
- 6.5 If the decision is taken to publish proposals, a representation period will follow which must be of 4 weeks duration and cannot be altered. This allows comments on the proposals to be made by any person, which can be objections as well as expressions of support for the proposals. This period is the final opportunity for people and organisations to express their views about the proposals and ensure that they will be taken into account when the decision is finally being made.
- 6.6 Where proposals require capital resources for their implementation the funding for the proposals should be in place when the proposals are decided. Where proposers require capital funding to implement their proposals, they should secure this before publishing proposals.
- 6.7 Following publication of the proposals and the subsequent statutory representation period, the final decision on whether the published proposals will be implemented will normally be taken by Cabinet. In making its decision, Cabinet will have to be satisfied that all statutory requirements including statutory consultation and statutory guidance have been complied with. The legislation provides further detailed statutory advice on what factors the decision maker must take into account in reaching a final decision, which information will be contained in the final report to Cabinet.
- 6.8 In the event that the Council receives objections to any of the statutory proposals, the final decision on those particular proposals will be determined by the School Organisation Sub Committee. If there are no objections to statutory proposals, those proposals will be determined by Cabinet.
- 6.9 The Local Authority cannot propose the expansion of an Academy, which is a publicly funded independent school. The expansion of Lacey Green Primary Academy is therefore subject to Secretary of State approval to amend the funding agreement. The Academy will need to submit a business case to the Education Funding Agency, including outcomes of consultation with key stakeholders, to seek this approval.
- 7.0 Risk Management**
- 7.1 Disruption to pupils, staff and the community must be kept a minimum during whilst statutory school organisation procedures are being implemented and during any subsequent building programme.

- 7.2 The proposed expansions of Wilmslow Grange Community Primary and Nursery, Dean Oaks Primary and Lacey Green Primary Academy were identified to address a Basic Need in the Wilmslow area. This is in order to ensure that the Authority meets its statutory duty to provide sufficient school places in this area. In order to complete these scheme by September 2014 the construction phase would need to commence by September 2013. There is therefore a key risk resulting from the very tight timetable leading up to this.
- 7.3 Implementation of the Wilmslow Grange Community Primary and Nursery and Dean Oaks Primary School proposals will be subject to the necessary planning permissions.

8.0 Access to Information

Appendices (1-7)

The background papers relating to this report can be inspected by contacting the report writer:

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Notes

Wilmslow Education Partnership

Date: 27 November 2012

Appendix 1

Present:

Schools Janet Ciaputa - Dean Oaks
Darren Morgan – Lindow
Julie Brookes – Ashdene
Lorraine Dooley – Lacey Green
Chris Perry – Alderley Edge
Joanne Ashcroft - Wilmslow Grange
Rhona Carr – Gorsey Bank

LA Officers Barbara Dale
Ken White
Val Simons

Apologies Clare Daniel – St Anne's Fulshaw
Helen Smith - Styal

Introductions

Presentation:

LA's role as strategic commissioner

Information re: forecasts for Wilmslow shared and discussion about the need to continue to review provision and ensure future demand and respond to parental preferences.

Discussed operational surplus – local level 4%, CE level 10%.

Current forecasts indicated that LA need to provide 197 places by 2017, without operational surplus, and 297 with the 4% operational surplus. Forecasting methodology currently being reviewed Pre-school (NEG) data needed earlier in the process, GP data may be option

BD presented data and illustrated immediate shortfalls for Wilmslow. Not only for future Reception intakes but in year casual admissions and lack of school places in key stage 1 in particular.

DfE presumption in favour of expansion of popular and successful schools and risks in relation to potential increase in the number of 'independent' schools (Academies/Free Schools)

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Temporary measures already taken for 2012 admissions to get local children into local schools.

Need to meet with schools again in the near future to discuss options and possible schools for expansion. Need to be mindful that Academies can request funding from DfE to expand. Too much capacity in an area could result in too much completion amongst schools

Processes for considering any future options and statutory processes involved.

Financial implications. and Section 106 process

Draft Town strategy and future housing developments. Confirmed any pupil yield is additional to the forecast shortfall that is already indicated.

Published Admission Numbers - changes under new School Admissions Code and consultation not required by AA schools, LA's only need to consult with Governing Body of school where change is proposed, but all schools need to consult fully on any proposed reductions. PAN's should be set in line with NET CAP but can also admit above PAN.

List of schools in Wilmslow area requesting an increase in PAN and information given on the current position of applications for September 2013.

Feedback:

Questions about equal preference's and how allocations work for Community and AA schools.

Further discussion around the internal considerations and procedures when considering schools for expansion.

Will need to expand schools in the area and create additional school places. Any proposals will now be for 2014 and be from the 2013/2014 Capital Programme Basic Need. LA has identified a number of proposals and some initial feasibility studies have been undertaken to determine whether the proposals would be possible. However, no decisions have been made and further work needed and meetings with the LAP to be arranged.

Janet expressed concern that by putting additional places into neighbouring schools. Dean Oaks catchment area is a significant area of deprivation and by putting additional places into neighbouring schools they would lose children – possibility of becoming a “sink school” and LA needs to be mindful.

BD confirmed forecasts are important for planning but more places should be a gradual process with increased numbers being admitted into Reception and working their way through.

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Will now be looking at 2013 applications- latest information would indicate problems again for 2013 and will need to discuss admission over PAN at a number of schools.

Further meeting required to review position for 2013 and discuss options for school expansions.

LAP already has booked a meeting for 18 Jan which the LA will attend to give update

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Wilmslow Education Partnership

Date: 8 March 2013

Present:

Schools Janet Ciaputa - Dean Oaks
 Darren Morgan – Lindow
 Julie Brookes – Ashdene
 Lorraine Dooley – Lacey Green
 Chris Perry – Alderley Edge
 Joanne Ashcroft - Wilmslow Grange
 Rhona Carr – Gorsey Bank
 James Pulle – Wilmslow High
 Gill Bremner – Wilmslow High
 Clare Daniel – St Anne’s Fulshaw
 Richard Craven – Nether Alderley

LA Officers Val Simons
 Phil Yeomans
 Julie Mills
 Gavin Mendham - eCAPH Chairperson

Apologies Barbara Dale

Overview/Presentation by Val Simons

Copies of the notes from the meeting held on 27 November 2012 were circulated.

Purpose of the meeting

At the last meeting the LA had promised to revisit the group to discuss options for school expansions.

Information

Information in relation to pre-school data for 2012 and 2013 and births from 2010 onwards for the whole of Cheshire East by wards was shared; in relation to the Wilmslow EIP for Reception 2012 intake there were 410 actual births compared to Nursery Education Grant (NEG) claimed of 402 and actual Reception numbers of 376. It was thought the reduction could be for a number of reasons (families moving

Information available in relation to September 2013 numbers of pupils in the Wilmslow EIP by catchment area school (448) and 1st preference data (412) against Published Admission Numbers of 360 was circulated, this information indicates a

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shortfall of -88(catchment) and -52 (based on preferences received) of school places.

Val Simons reported that unfortunately the 2013 forecasts had not yet been made available but based on the 2012 forecasts indicated that LA need to provide 197 places by 2017, without operational surplus, and 297 with the 4% operational surplus.

This data highlights both current and future shortfalls in the Wilmslow area, not only for future Reception intakes but for casual in year admissions. It was acknowledged that the north of Wilmslow was the area where school places were needed most. Additional work would be undertaken once the 2013 forecasts were available to establish if the projected shortfall was similar.

Identifying Options

Consideration has to be given to

- Level of local demand using catchment or area generally served by the school;
- Community's ability to sustain the school;
- Physical condition of the school premises;
- Nature of the site, accessibility to it and scope for expansion
- Ability to deliver a full range of curriculum and social experiences;
- Latest Ofsted inspections (successful schools);
- Pattern of parental preference (popular schools).

Department for Education is in favour of expansion of popular and successful schools and risks in relation to potential increase in the number of 'independent' schools (Academies/Free Schools). LA's role as strategic commissioner was reiterated. When considering expansion there is a need to be mindful that too much capacity/surplus been built into the system could result in more competition amongst schools

It was highlighted that Academies can request funding from DfE to expand.

Feedback:

Those present were invited to put forward proposals for expansion to address the anticipated shortage of places in the Wilmslow area for September 2014 and beyond.

St Benedicts RC - suggestion was made that they could increase to 30 PAN. Val confirmed that this was a decision for the Governing Body and they could determine the increased PAN as part of their 2014 admission arrangements.

The LA advised that consideration was being given to the proposed expansion of Wilmslow Grange from 30 PAN to 45 to address the particular shortfall identified for the local catchment children (last 2/3 years not all In area applicants have been

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successful at gaining a place, For 2012 admitted over PAN to accommodate In Area applicants wanting a place, and 1 other school, either Lacey Green or Dean Oaks from 45 to 60. Overall this would give an additional 210 school places which would be enough to cover the expected shortfall of 196 (with no operational surplus) and supply a very small surplus.

Lacey Green Academy confirmed that they have already made a bid to the Education Funding Agency to expand to 2 FE and should find out the outcome of that bid on 5th April.

Whichever 2 schools were decided a minimum of 12 months would be needed before the proposed expansions were in place as there would need to be the statutory consultation period and any expansion would also be subject to planning permission being granted.

Val advised that a provisional date of 8 April has been agreed for a proposal to be put before the Cabinet member responsible for Children, Adults and Families. The consultation papers would have to be prepared and submitted by 25 March so there was a need today to propose options for consideration. However, it was noted that the consultation documents could include “options” for consideration which could be consulted on and after the consultation period a recommendation could go forward to the Portfolio Holder for a decision on Public notice and subsequent representation period.

Schools present were invited to give their views and propose options

Janet voiced her concerns that she believed to expand other schools is dangerous, Dean Oaks catchment area is a significant area of deprivation and by putting additional places into neighbouring schools they could see an exodus of families – and the possibility of becoming a “sink school” and LA needs to be mindful of this.

Clare from St Anne’s Fulshaw felt it was morally wrong to build at Lacey Green in preference to Dean Oaks.

Jo Ashcroft from Wilmslow Grange raised concerns in respect of difficulties already in place for her school as they had admitted additional pupils in Sept 12. Further additional pupils in September 13 without additional accommodation could create a ‘bulge’ going through the school; there were also concerns in respect of funding and introduction of mixed aged classes.

Comments were made in relation to proposed housing in the Handforth area of 1500 properties and the proposed building of a new primary school in addition there is the Woodford site in Stockport of 1000 houses which could impact on CE schools.

Phil confirmed that any proposals will now be for 2014 and be from the 2013/2014 Capital Programme Basic Need.

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September 2013 Intake

Referring to information shared, it was highlighted that there were a number of non-responders mainly from the Dean Oaks catchment which could impact on the shortage of places.

It was noted that Dean Oaks had a high number of children in its catchment (114 against a PAN of 45 and 1st preferences of 38)

The group wondered whether there was information available as to where the Dean Oaks families were sending their children to be educated. The LA advised that there is a mapping system available to identify this and would look into. It was felt that they applied for a varying number of schools.

LA Will now be looking at 2013 applications- latest information would indicate problems again for 2013 and will need to discuss admission over PAN at a number of schools.

LA has been in contact to seek offers from school to admit above PAN, responses have been received, however, should any school wish to volunteer they can do so by before next week by contacting Val or Julie.

In-Year movement was also referred to again highlighting the need for additional school places in a number of schools.

Capital Bids

Phil Yeomans advised that decisions on Capital Bids would be informed to schools next week.

LA have identified a number of proposals and some initial feasibility studies have been undertaken at 3 schools to determine whether the proposals would be possible.

Statutory Process

Processes for considering any future options and statutory processes involved were shared. Relevant consultees – school community of school proposed for expansion including staff, governors, children, neighbouring schools community, local District/Parish, Councillors, relevant Union(s), MP for area and Dioceses.

Views/Options

Chris - Alderley Edge, no real impact for his school as in the south of the town, he felt any expansion of a school should not impact on other schools.

Jo – Wilmslow Grange, understood that capital funding now known, monies available to expand 2 schools, feasibility studies undertaken, Lacey Green decision in respect of funding known 5 April.

Notes

Darren – Lindow, all three schools should not be expanded before filling the places already available in the local area, concerns should there be surplus places so only 2 from 3, favoured option Wilmslow Grange and Dean Oaks.

Janet – Dean Oaks, there will be an objection lodged should Lacey Green propose an expansion, school have concerns about the damage this would do the Oakenclough families and seriously deprived cohorts of children. Preferred option expand Dean Oaks to 60 and Wilmslow Grange to 45.

3 headteachers supported an option to expand all 3 schools, believing that the additional housing expected in the area and the operation shortfall (requiring 297 school places) would support the expansions.

Claire – St Anne's Fulshaw; see themselves as a small school being vulnerable if all 3 expand, preferred option expansion 2 schools Dean Oaks and Wilmslow Grange.

It was recognised by all in attendance that there was a need to expand Wilmslow Grange from 1 FE to 1.5FE.

A question was raised in respect of schools where there was a shared number of catchment children – Val confirmed shared areas have equal standing in respect of the admission process.

All present agreed that LA should be providing adequate school places for Wilmslow children in Wilmslow schools.

The following were put forward and agreed on as options for the Wilmslow area.

Proposed options

- 1) Wilmslow Grange expanded to 45 (210 to 315 school places)
Dean Oaks or Lacey Green to 60 (315 to 420 school places)
- 2) Wilmslow Grange expanded to 45 (210 to 315 school places)
Lacey Green expanded to 60 (315 to 420 school places)
Dean Oaks expanded to 60 (315 to 420 school places)

Val thanked the group for their time and advised that senior managers would now consider the options put forward and how to proceed.

Actions

LA – to provide 'dotty' maps showing each schools catchment and where pupils are resident and % out of area

LA to issue copy of options to Heads prior to consultation documents going public.



PROPOSED SCHOOL EXPANSIONS WILMSLOW AREA

PUBLIC CONSULTATION DOCUMENT

**Tony Crane
Director of Children's Services
Cheshire East Council
Westfields, Sandbach
Cheshire
CW11 1HZ**

April 2013

OBJECTIVE OF THIS CONSULTATION DOCUMENT

This consultation document is designed to ensure that all interested parties are made aware of the options that have been considered during the early stages of this process and to provide you with information on how you can feedback your views to the Council as part of this agreed consultation process..

All feedback will be collated and presented in a report to the Cabinet Member for Children and Families Services with an analysis of the responses received and recommendations on the next steps.

We therefore urge you to consider the information presented in this document and to return your comments and views to this Council by completing the feedback form provided.

BACKGROUND INFORMATION

Wilmslow Local Area Partnership (LAP)

The Wilmslow Local Area Partnership (LAP) has 10 primary schools and 1 secondary school covering the areas of Wilmslow, Handforth and Alderley Edge. The total primary school capacity across this area is 2498 pupil places, and currently provides 360 reception class places.

School	Status
Alderley Edge Community Primary	Community
Ashdene Primary	Community
Dean Oaks Primary	Community
Gorsey Bank Primary	Community
Lacey Green Primary Academy	Academy
Lindow Community Primary	Community
St Anne's Fulshaw CE Primary	Voluntary Controlled
St Benedict's Catholic Primary	Voluntary Aided
Styal Primary	Community
Wilmslow Grange Community Primary and Nursery	Community

Pupil forecasts for the Wilmslow LAP indicate a shortfall in pupil places across all schools and year groups of 227 by 2018. These forecasts exclude the Local Authority's preferred target of 4% 'operational surplus', which is a level of spare capacity intended to accommodate reasonable journey times to school, some degree of parental choice and flexibility to allow for mid-year entrants. To meet this target, current forecasts (October 2012 School Census) indicate the need for 327 pupil places by 2018. The forecasts, which are derived from school census information, are shown in the following table:

Wilmslow Area	Number on Roll (NOR) Jan 13	Capacity - Number of Pupil Places	Academic Year					
			13/14	14/15	15/16	16/17	17/18	18/19
Forecast NOR	2424	2498	2511	2562	2607	2661	2692	2725
Forecast Shortfall Places without the 4% operational surplus			-13	-64	-109	-163	-194	-227
Forecast Shortfall Places including the 4% operational surplus			-113	-164	-209	-263	-294	-327

There is an increasing demand in the Wilmslow area at the normal point of entry to school (i.e. into the reception class) which is impacting significantly on parental preference and the Authority's ability to comply with its statutory duty to provide sufficient school places for its residents. It is expected that this increase will continue in the coming years with the potential admission pool, which is based on birth rate data for this area, remaining high for 2013 and increasing further for 2015 with a potential admission pool of 441 pupils. This is well beyond the current capacity of 360 reception class places.

Wilmslow LAP Reception (January 2012)				
Year	Reception Admissions	Live Births – Potential Admissions	Difference	% Difference
2008	336	<i>Data not available for these two years</i>		
2009	317			
2010	336	400	-64	-16.0%
2011	348	377	-29	-7.7%
2012	376	410	-34	-8.3%
2013		412		
2014		386		
2015		441		
2016				
2017				

Some long term measures have already been taken to increase capacity in Wilmslow (this additional capacity is included in the latest forecasts detailed above). This additional capacity has provided an additional 147 pupil places in two schools across all year groups and increasing the reception class places in the area to 360 for 2013 and subsequent years. This increasing demand at the normal point of entry to school, together with the forecast shortfall across all year groups of 227 pupil places by 2018, has necessitated further expansion proposals for this area of the Borough.

When considering which schools to expand the Authority has given consideration to a number of issues including the number of pupils in each

school's catchment area and the community's ability to sustain the school, the number of first preferences received for each school as an indication of popularity, the current size of the school and capacity to expand; the latter taking into account site suitability, and the latest Ofsted inspections. Suitable schools also needed to be central to the areas where the extra places are required.

To accommodate the growing need for additional places in the area the following expansions are proposed for completion in September 2014:

- **Wilmslow Grange Community Primary and Nursery School, Handforth** - from 210 to 315 pupil places;
- **Dean Oaks Primary, Wilmslow** - from 315 to 420 pupil places;
- **Lacey Green Primary Academy** - from 300 to 420 pupils places;

It should be noted that the Local Authority cannot propose the expansion of an Academy. This is the responsibility of the Academy Trust. The purpose of including the Lacey Green proposal in the Authority's consultation exercise is to work in collaboration with the Academy and to provide clarity for all consultees on the plans for growth in the Wilmslow area. Further information will be made available by the Academy on its website. Any feedback received on this proposal will be shared with the Academy Trust to inform their own decision-making process.

The proposed expansions, if approved, would provide an additional 330 places (all year groups) for the Wilmslow area. This additional capacity would be phased in at the normal point of entry to school allowing the current reception admission to increase from 360 pupil places to 405 pupil places (+45) and therefore more in line with current demand. Admissions into other year groups may be necessary to provide some operational surplus in other year groups from 2014.

October 2012 School Census Forecasts	14/15	15/16	16/17	17/18	18/19
Wilmslow additional capacity phased in (45 reception places each year)	45	90	135	180	225
Forecast Shortfall Places without the 4% operational surplus	-64	-109	-163	-194	-227
Net effect	-19	-19	-28	-14	-2

Informal consultation with headteachers of the Wilmslow primary schools has been undertaken and the feedback received during this process has informed these proposals. These proposals have the full support of the headteachers and governing bodies of the schools proposed for expansion.

It is therefore recommended that the local demand for places justifies expansion of schools in this area to provide the additional school places required to meet current and future demand and to provide a level of operational surplus, where necessary, to accommodate reasonable journey times to school, allow some degree of parental choice and to provide flexibility to allow for mid-year entrants

SCHOOL ADMISSIONS

For admission in September 2012, the Local Authority received applications in excess of the 345 reception class places available with a total of 376 admissions by the start of term in September (October 2012 School Census data). To accommodate these additional children a number of schools admitted over their Published Admission Number (PAN).

Changes were made to increase capacity in two primary schools which increased the number of available places for reception class from 345 places to 360 places from September 2013. At the time of producing this consultation document, 413 applications have been received for September 2013 admission.

Year	Total Reception Places Available	Total Number of First Preference Applications for Wilmslow Schools
2010	342	345
2011	342	354
2012	345	393
2013	360	413*

* On 3 April 2013

Additionally the number of children resident within the combined catchment areas of the schools has been steadily increasing and for the last 4 years has exceeded the reception class places available and indications are that this trend will continue.

Year	Total Reception Places Available	Number of Children Resident in the Wilmslow School Catchment Areas
2010	342	361
2011	342	434
2012	345	448
2013	360	431*

* On 3 April 2013

Wilmslow Grange Community Primary and Nursery

Situated in the village of Handforth, Wilmslow Grange Community Primary and Nursery was built in 1963 as a single form entry school. Between 2004 and 2007 the school was expanded from 210 pupil places (capacity) to 294 but due to falling numbers on roll their capacity was reduced in 2008 and further reduced in 2009 to 210 places.

Wilmslow Grange is a successful school achieving a “Good” category from Ofsted at the last inspection in June 2012. Demand for places from local residents and the number of children resident in the schools catchment area has been increasing in recent years. For 2012 and 2013, the number of children resident in the school’s catchment area has been double the 30 places available.

For the last 4 years the number of first preference applications has exceeded the 30 places available in the reception class and for admission in 2012 the Local Authority, in agreement with the school, admitted 44 pupils to ensure that local children could access a school place within a reasonable distance from their home address.

No extra accommodation was provided to the school at that time and to accommodate these additional children the school converted the IT Suite to provide an 8th classroom. For admission in 2013, the Local Authority is once again agreeing the admission of additional children to secure places for local families at a school within a reasonable distance and therefore further measures will be necessary.

Reception Admissions	PAN	Catchment Area Data – Reception Admissions	Number of First Preferences
2010	30	49	32
2011	30	48	31
2012	30	70	42
2013	30	66*	47*

* On 3 April 2013

It is therefore recommended that the local demand for places at this school justifies an extension to take the school up to 315 places with an admission number of 45 pupils per year group. The school site is large enough to accommodate a school of this size whilst retaining adequate playground and playing field provision.

If approved any expansion of the school would be subject to planning permission.

Dean Oaks Primary School

Dean Oaks Primary School was established in 2009 following the amalgamation of Oaklands Infant and Dean Row Junior schools, both of which had an intake at the normal point of entry of 60 pupils. Following a review of school places undertaken by the former Cheshire County Council, the infant and junior schools were amalgamated and replaced by Dean Oaks, which was established as a 315 place primary school with an intake of 45 pupils at the normal point of entry.

The school is successful achieving a “Good” category from Ofsted at the last inspection in March 2012. The number of children resident in the school’s designated catchment area has been increasing in recent years exceeding the 45

places available. Although the number of first preference applications received would appear to indicate that the school is not oversubscribed the school usually receives a number of late requests for places after the initial offer date and by the start of term in September has usually reached or exceeded the 45 places available.

Reception Admissions	PAN	Catchment Area Data – Reception Admissions	Number of First Preferences
2010	45	88	32
2011	45	106	33
2012	45	107	40
2013	45	111*	38*

*On 3 April 2013

For admission in 2012 the Local Authority, in agreement with the school, admitted 50 pupils to ensure that local Wilmslow children could access a school place within a reasonable distance from their home address. For September 2013 admissions the Local Authority has again agreed with the school to admit up to 60 pupils to ensure local children in the area could access a school place within a reasonable distance.

It is therefore recommended that the demand for places in the area justifies an extension to the school to increase the number of pupil places to 420 places, which can be phased in from September 2014 at the normal point of entry to the school. The school would have an admission number of 60 pupils operating as a two form of entry primary school.

The school's site is large enough to accommodate a 2 form of entry primary school whilst retaining adequate playground and playing field provision.

If approved any expansion of the school would be subject to planning permission.

Lacey Green Primary Academy

Situated in a built up residential area on the outskirts of Wilmslow town centre, Lacey Green Primary Academy was built in 1952 as a 1.5 form entry primary school with an intake at the normal point of entry of 45 pupils. Following a review of school places undertaken by the former Cheshire County Council, the school was reduced in 2008 to a 1 form of entry primary with an intake of 30 pupils at the normal point of entry to the school (i.e. reception class) reducing the school's overall capacity to 210 places. To accommodate the reduction in net capacity classrooms were converted for alternative use by the school.

Lacey Green Primary converted to Academy status in September 2012. To meet growing demand for places at the school the capacity was increased from 210

places to 300 places. This facilitated an increase in the published admission number (PAN) from 30 to 45 with effect from 2013.

Lacey Green Primary Academy is successful school achieving an “Outstanding” category from Ofsted at the last inspection in March 2009.

Demand for places from local residents has been increasing in recent years and for the last 4 years first preference applications have exceeded the places available (PAN) in the reception class.

Reception Admissions	PAN	Catchment Area Data – Reception Admissions	Number of First Preferences
2010	30	38	44
2011	30	46	48
2012	30	42	60
2013	45	54*	67*

* On 3 April 2013

For admission in 2012 the Local Authority, in agreement with the Academy, admitted 60 pupils to ensure that children living in Wilmslow could access a school place within a reasonable distance from their home address. For admission in 2013 the Local Authority, in agreement with the school, are again looking to accommodate additional children above the current 45 intake to ensure local children can access a school place within a reasonable distance to their home address.

It is therefore recommended that the demand for places in the area justifies an extension to the school to increase the number of pupil places to 420 places, which can be phased in from September 2014 at the normal point of entry to the school. The school would have an admission number of 60 pupils operating as a two form of entry primary school.

The school’s site is large enough to accommodate a 2 form of entry primary school whilst retaining adequate playground and playing field provision.

If approved any expansion of the school would be subject to planning permission.

FINANCIAL ISSUES

A block budget (grant) has been approved to fund schemes identified as Basic Need. This block budget was formally approved at Council on 28 February 2013.

The building works necessary for the Wilmslow proposals would be funded from the Council’s 2013/2014 Capital Programme and investments required for each school are estimated at:

- Wilmslow Grange Community Primary £887,000
- Dean Oaks Primary £900,000
- Lacey Green Primary Academy £1,237,000

It should be noted that the funding approved by the Council includes £887,000 for the proposed expansion of Wilmslow Grange and £1,237,000 set aside as a block allocation to fund one of two options - Dean Oaks Primary or Lacey Green Primary Academy. The implementation of all three proposals is therefore subject to Council approval to fund the additional investment required, as set out above, utilising funding streams as follows:

Option 1 - Unallocated funds from the Children, Families and Adults 2013-2014 Capital Programme.

Option 2 – Department for Education Funding - ‘Targeted Basic Need’- The Local Authority is in the process of submitting a bid for Capital investment in Lacey Green Primary Academy from the Targeted Basic Need programme implemented by the Department for Education. This programme is to provide additional support to local authorities experiencing the greatest pressure on places to expand good and outstanding schools with high levels of demand. The target date for decisions on bids is June 2013.

TIMESCALES

It is proposed that the programme for the implementation of any change would be:

30 April 2013 to 4 June 2013	Formal Public Consultations
10 June 2013	Meeting of the Council's Portfolio Holder for permission to issue Public Notices
17 June 2013 to 15 July 2013	Representation period
22 July 2013	Cabinet decision
29 July 2013	Implementation
September 2014	Proposed completion date.

HOW DO I COMMENT ON THE PROPOSALS

You can complete our electronic feedback form which can be accessed on the Council's website at www.cheshireeast.gov.uk. All views expressed during consultation will be presented to the Council's Portfolio Holder before a decision will be made on whether to progress to the next stage.

Feedback received regarding the Lacey Green Primary Academy proposal will be forwarded to the Academy Trust to inform their own decision-making process. Further information about the rationale for this proposal will be made available on the Academy's website at www.laceygreen.cheshire.sch.uk

WHAT IS THE NEXT STAGE?

All responses to this consultation will be collated and presented to the Council's Cabinet Member at the end of the consultation period for a decision on how to proceed, which may be to issue public notices. If public notices are to be published, a representation period will follow for a fixed period of 4 weeks, in line with statutory requirements. This will normally be the final opportunity for interested parties to have their say about a proposal. Responses to the Lacey Green Academy proposal will be forwarded to the Academy Trust.

At the end of the representation period, a further report will be prepared and presented to the Council's Cabinet or, if objections are received, to the Council's School Organisation Sub Committee for a final decision on the proposal.

PLEASE NOTE:

Where individual queries are received, we will not answer you directly, but we will compile a detailed response to the consultation that will be published on our website, with hard copies available on request.

For further information, contact:

Cheshire East Council, School Organisation and Capital Strategy Team, Floor 7,
C/O Municipal Building, Earle Street, Crewe CW1 2BJ,
e-mail: SOCS@cheshireeast.gov.uk Tel: 0300 123 5012.

Wilmslow Area Consultation Feedback Form

You are invited to comment on three primary school expansions, as listed below, which are proposed for the Wilmslow area. Please refer to the Wilmslow Area Consultation Document, which provides background information and the rationale for the expansions.

Please note: Your personal details will be withheld but any feedback provided will be collated to inform decision-making and will therefore become a public record and published on the Council's website at the end of the consultation period.

Please tick the relevant boxes to indicate your view and provide any comments you feel are relevant to these proposals in the space provided.

Do you support the proposed expansions, as listed below?	Please tick (✓)		
	Yes	No	No View
Wilmslow Grange 210 to 315 pupil places			
Dean Oaks to 315 to 420 pupil places			
Lacey Green to 300 to 420 pupil places			
Comments (if any) 			

(Please continue on a separate sheet, if required.)

Please indicate below any of the following that apply to you:

Respondent Details	Please Tick (✓)	Please name the school
Parent/Carer of pupil(s) attending the school		
Governor of the school		
Member of staff at the school		
Pupil at the school		
Other (please specify)		

Name:	Date:
Address:	Signed:

Please return this form to:

Cheshire East Council, School Organisation and Capital Strategy, Floor 7. C/O Municipal Building, Earle Street, Crewe CW1 2BJ by the closing date of **4 June 2013**

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Consultee	Organisation / School
Council's Web Pages	
Governing body - schools which are the subject of proposals	Wilmslow Grange Primary and Nursery School , Dean Oaks Primary and Lacey Green Primary Academy
Headteacher & Staff - schools which are the subject of proposals	Wilmslow Grange Primary and Nursery School , Dean Oaks Primary and Lacey Green Primary Academy
Parents/ Carers of Pupils	Wilmslow Grange Primary and Nursery School , Dean Oaks Primary and Lacey Green Primary Academy
Pupils- schools which are the subject of proposals	Wilmslow Grange Primary and Nursery School , Dean Oaks Primary and Lacey Green Primary Academy
Governing bodies, Head teachers , staff and parents at Neighbouring Primary Schools	Alderley Edge
	Ashdene
	Gorse Bank
	Lindow
	St Anne's Fulshaw
	St Benedict's
	Styal
Governing Bodies, Headteacher and staff at Neighbouring High School	Wilmslow High
Neighbouring Authorities	Manchester
	Stockport
	Trafford
Diocesan Authorities	Catholic Diocese of Shrewsbury
	Anglican Diocese of Chester
MP(s) of the constituencies affected	Mr George Osborne
Councillors - Ward Members	Cllr Frank Keegan – Alderley Edge
	Cllr Barry Burkhill - Handforth
	Cllr Dennis Mahon – Handforth
	Cllr Paul Whiteley – Wilmslow Dean Row
	Cllr Ron Menlove – Wilmslow East
	Cllr Don Stockton – Wilmslow Lacey Green
	Cllr Gary Barton – Wilmslow West and Chorley
	Cllr Wesley Fitzgerald – Wilmslow West and Chorley
Local District / Parish where the subject schools are located	Nether Alderley
	Handforth
	Styal
	Over Alderley (Mr D Ostick)
	Alderley Edge
	Chorley
	Wilmslow Town Council
	NAHT

UNIONS	GMB
	UNISON
	NUT

	AGREE WITH PROPOSAL TO EXPAND:-			
CONNECTION	WILSMLOW GRANGE	DEAN OAKS	LACEY GREEN	COMMENTS
Governor – Dean Oaks & St Benedict's	Support	Support	No view	Extra spaces needed especially if Town Plan proposals accepted.
Governor – Dean Oakes	Support	Support	Support	I think these expansions will benefit Wilmslow and Handforth enormously. As you know we have a growing population here and I am sure all the places will be filled.
Parent of Pupil - Wilmslow Grange and Local Resident	Oppose	No View	No View	<p>Point 1 – Increased car traffic will create additional and potential risk to children on Ullswater Road. We live opposite Wilmslow Grange school. As it stands now the morning drop off and afternoon pick up is chaotic with so many cars parking across our and neighbours drive s when we are trying to get to work and children are trying to cross the road safely to get to school. They also park in the restricted areas outside the school gates and generally drive too fast and park in an unsafe or unreasonable way. The school seems powerless to manage this despite numerous complaints by many residents about speeding cars and bad parking to the school and police. Police have made efforts to notify bad parking cases, but nothing is working at all and local residents have even been threatened by parents who have parked cars across the drive and been asked to move them.</p> <p>Now the proposed 50% more children means 50% more drop-off and pick-up activity and I see no ability now to manage the cars racing up and down Ullswater Road and Kingston Road every day. This will be 50 % worse in the new proposal.</p> <p>We understand the need to increase school places: however this must be coupled with an action plan that manages traffic at peak times@ keeps children safe around the school roads and allows local residents to access and leave their properties without being parked in.</p> <p>Point 2. – Why close and sell off primary school property (Dean Oaks and Brooke Dean) and then expand those in the proposal.</p> <p>The other comment that we must make is that we cannot understand the logic of selling off part of Dean Oaks to housing developers, and now Dean Oaks is to be expanded again. The space now needed was existing at dean Oaks before it was sold off to builders !!! The Brooke Dean Primary school on Spath Lane was also</p>

				closed and the children moved to Wilmslow grange. Brooke Dean had 85 children. The capacity of both the closed schools would have covered this new demand: so why does the Council have such a limited vision in planning primary school pupil numbers?
Parent / Carer - Dean Oaks	Not indicated	Oppose	Oppose	I strongly object to the expansion of Dean Oaks Primary School. Dean Oaks is already a larger than average Primary School building will retain adequate playground and playing field provision. The children should not be subjected to any further reduction in their existing outdoor play areas and especially not if these facilities are then expected to serve over 100 additional pupils. As you are aware the school has already undergone extensive alterations and building works as recently as 2009 with double the number of children now making use of the original outdoor space when Oaklands Infants and Dean Row Juniors merged. Any further reduction to the playground and playing field areas coupled by a further 30% increase in pupils should not be permitted. Numerous comments were raised with the council by parents about the retention of part of the adjoining infants site in 2009 when the infant and junior schools merged. These comments were ignored with the council selling off the entire adjoining infants site for residential development which is only just taking place now. It is shockingly short sighted to now be suggesting only a few years later that the outdoor play areas be reduced even further whilst increasing child numbers by 30%
Pupil Dean Oaks	Oppose	Oppose	Oppose	I think that cutting off part of the playground to make space for classes and 105 more children is terrible idea. Firstly it is bad because playtime is the only time to have freedom and fun so destroying the playground would make us feel like there is no fun at still in school. Secondly, if you want 105 more pupils then we will all be crowded in a smaller playground with a lot less to do. Thirdly if there are more people we can't all be out at the same time because of the size of the playground so we will have to have fewer breaks because of the amount of people and the size of the playground. And finally, we don't have a big enough hall so we can't fit all the kids in for lunch or assembly. DON'T EXPAND OUR SCHOOL! In my conclusion I think that you shouldn't do it because it takes away our only fun thing at school so I say that it is a despicable idea and should not be done!!!
Governor -I Dean Oaks	Not indicated	Support	Not indicated	This will enable the school to return to a two form entry with single year group classes, kindly the current mixed year group classes. There is ample room for the expansion, it should include a lager school hall for lunches, assemblies and PE.

Parent/Carer Lacey Green Academy	No view	Oppose	Oppose	<p>I am appalled by the short-sighted actions of the council. It was perfectly apparent to me as a member of the general public that there was an impending expansion of Primary School places required to cater for the current baby boom, so how on earth did someone arrive at the decision to knock down the former Oaklands/ Dean Oaks school and build houses on it??? It didn't make sense at the time (which is not very long ago at all).</p> <p>The proposed expansion of all three schools will impose burdens on their localities in terms of increased traffic and parking problems – it's bad enough at Lacey Green as it is. An increase in congestion at peak times will heighten the risk to pedestrians. There will also be problems for the schools in terms of pupil access to shared facilities such as halls and canteens, not to mention a further reduction in the size of playing fields and playgrounds at a time when the importance of exercise is being increasingly recognised.</p> <p>The management of such potentially large primary schools is also a factor that may lead to worse outcomes for educational achievement. I can only conclude that the decision regarding Oaklands must have resulted from some cosy relationship between council members and property developers. The responsible people want disciplining or sacking.</p>
Parent/Carer St Benedict's/ All Hallows Catholic College	Oppose	Oppose	Oppose	<p>As a parent since 2001 of St Benedict's Catholic Primary I am a little disappointed that the 2 schools above are in the thought process for expansion. The site St Benedict's sits on is massive – ripe for expansion, and even the inclusion of a nursery. You don't have to be a Catholic to attend, which I think is something that some parents are not aware of. Just because the school is voluntary aided, I don't think the council pushes the school enough to prospective parents, or are we to be penalised again by the council for choosing to send our children to a faith school, as we were 5 years ago when free school transport was rescinded? St Benedict's is THE only Catholic Primary in the local area and should be included in any developments!</p>
Not indicated	Not indicated	Not indicated	Not indicated	<p>I am all in favour for making our schools better in the area but there is one school that seems to be have been over looked. St Benedicts Catholic Primary in Handforth is the only faith school in the area and is very full with small infant classrooms. Every child has the basic need to have room in their classroom to be able to sit comfortable, be able to see the board from where they sit and not to have to work in a corridor.</p> <p>The new reception class for September 2013 is going to be 31. Every class is</p>

				<p>approaching or is already over 30 and as the infant end of e class has not been changed since its build in the 70's it really needs doing to give our children the best possible start in life.</p> <p>Please take this on board and see if you can do anything to help our faiths school</p>
Parent/Carer & Governor Dean Oaks	Support	Support	Support	<p>With our rising population, there is a proven need for more school spaces. With larger schools we will better cater for the needs of the growing community.</p>
Parent/Carer St Benedict's	Oppose	Oppose	Oppose	<p>St. Benedict's has the land, plenty of it and could incorporate a nursery, with its own play area around and still have room for outdoor games and play time for the primary school. This would provide better continuity in the Early Years stage of schooling and Phonics which is so important. As a parent it is very frustrating when one's child starts school at St. Benedict's often not knowing other children. Some children come from private nurseries, child minders of Rainbows preschool (which has a waiting list now and only does full days on Fridays – no use to working mums) A waiting list at Rainbows albeit a super nursery suggests there is a provision not being met in this local area. St. Benedict's is doing so well now. To expand schools around could impact on their intake St. Benedict's is the only Catholic provision in the area.</p>
Not indicated	Not indicated	Not indicated	Not indicated	<p>The expansion and investment in schools in the Wilmslow area is a fantastic and very necessary measure. I wholeheartedly support this proposal, but feel that the proposals have missed a vital opportunity to expand the only catholic School in the area – St Benedict's is a small community school where children thrive, however the classrooms are in need of modernisation. This could be done through the proposed funding, therefore meeting the basic needs of the children already attending, whilst expanding the school to allow for an increase in expansion.</p>
Parent /Carer Wilmslow Grange & Staff at St Benedicts	No view	Oppose	Oppose	<p>I feel these schools would become too large four hundred and twenty pupils is far to many. In addition there will be major issues with parking and is currently in all of the aforementioned schools without increasing pupil places. I do feel that improving other local schools such as St Benedict's in Handforth to ensure that the building is adequate and fit for purpose should be of equal priority. Without this you are disadvantaging a group of children who may choose a church school. Over the coming years when there is a increase of uptake several of those children may be catholic and not be given the opportunity to attend a catholic school.</p>

Parent & Staff at Dean Oaks & local resident	No view	Oppose	No view	Access to the school (Dean Oaks) is already congested and dangerous at drop off / pick up times. The local roads will not cope with the added pressure of extra numbers. How will Wilmslow High School cope which is already over subscribed? This is just a ploy to justify further house building on local green fields. Prospective parents do not like big primary schools, they like smaller schools. Bigger is not necessarily better. I would not have chosen Dean Oaks if its intake was 420 when my children were approaching school age. It will just result in more children attending the school from outside the catchment area and more children being dropped off by car. How ridiculous to close Oaklands Infant School, build houses on the land and then say that Dean Oaks needs to expand.
Parent/ Carer St Benedict's	Support	Support	Support	<p>My husband and I do support the expansion of these schools however we are a catholic family and want our children to attend a Catholic school with equally good provision as these may have. Currently St Benedict's does not have the classroom facilities required to meet the ever increasing intake each year and our concerned that without necessary funding the school will not be able to meet the basic needs our children have in future years.</p> <p>We have 1 child currently in Reception and are not particularly happy with the layout of the classrooms of years 1 and 2, in these so important first years at school, some money needs investing to improve these to support KS1 learning. These is a lot of potential for the school to be "Excellent" but given the layout and size of rooms in KS2 classes we worry it will impact our children negatively if the school doesn't get financial support it deserves to expand the premises, in particular at the moment years 5 and 6 share a classroom, which we feel is far from ideal.</p> <p>With our daughter due to start at the school in September 2014, we wanted to strongly put forward our feelings about where the Council's funds will be invested over the next couple of years and hope that our popular and successful school will be considered for their fair share of the pot too. We are really happy with the excellent staff and teaching levels at St Benedict's and I would highly recommend anyone to send their children here. It has such a lovely community feel and all the children seem very happy. Although we wouldn't want the school to become too big, as in a two-form entry, We would like to see an overall improvement in the building itself, not just for our own children but all the children who go there.</p>

Parent – St Benedict's	No view	No view	No view	I understand that in addition to the expansions above it is being taken into consideration the increase in pupil admissions at St Benedict's. I would like to express my concern because I do not believe the school is ready to accommodate for more pupils without an improvement to its buildings and facilities. It would be a shame if St Benedict's was worse equipped compared to neighbouring schools because catholic parents may feel the need to send their kids to different schools in the future. I would like to ask you to kindly take into consideration some sort of support (financial mainly) if the number of pupils admissions is bound to increase at St Benedict's.
Headteacher-Dean Oaks	support	support	support	I feel that the data analysis projects that by 2018 there will be need for all three expansions and so I approve all three school extensions to meet this need.
Parent – St Benedict's	Oppose	Oppose	Oppose	More school places means they will want to build more houses!! We have very few green open spaces left and we are fighting to keep them green! Also I feel that St Ben's will be excluded if the other school get extended.
Parish Council	Not indicated	Not indicated	Not indicated	<p>Many thanks for contacting Nether Alderley Parish Council regarding the proposed expansion of the listed schools in Wilmslow.</p> <p>The Parish Council considered the proposals at its meeting on 16th May 2013 and has no objections to the plans.</p>
Parent/ Carer Dean Oaks	Not indicated	Oppose	Not indicated	<p>The figures given in the consultation document state that Dean Oaks Primary School is not over subscribed and it is apparent that it is not the first preference for the majority of local families. Therefore it does not meet the criteria as set out in the proposal. The consultation document states that “increasing demand in Wilmslow area” yet none of the other Wilmslow schools have been proposed for expansion. It is very hard to believe that other Wilmslow schools do not meet the criteria for expansion, for example:-</p> <ol style="list-style-type: none"> 1) Reception places are over subscribed 2) Can accommodate additional buildings 3) Have a good OFSTED report. <p>It has not escaped our notice that the 3 proposed schools are located in the north Wimsow/Handforth. We strongly suspect that there may be a link with the current proposals to further develop residential areas in Handforth</p>

				particularly on the green field next to the A43 (near Total Fitness)
Governor – Wilmslow Grange	support	support	support	
Governor & Staff – Wilmslow Grange	support	No view	No	Our school was closed 7 years ago due to falling numbers. If we extend more schools surly we will have surplus places and these should be in state schools not Academies.
Staff – Wilmslow Grange	support	support	support	We need the spaces in Wilmslow so really they need expanding.
Parent & Governor- Wilmslow Grange	support	support	support	
Governor – Wilmslow Grange	support	support	support	
Local Resident	support	support	support	
Staff – Wilmslow Grange	support	support	support	
Staff – Wilmslow Grange	support	support	support	
Staff – Wilmslow Grange	support	support	Not indicated	
Not indicated	Not indicated	Not indicated	Not indicated	<p>I have recently been made aware of the consultation which is taking place relating to Wilmslow primary schools. I have no objection to these proposed changes, however, I am concerned that there are no plans to extend St. Benedicts's Catholic Primary School. This is only catholic school in the area. Surely there should be a balance of provision for both faith and non-faith schools. The current proposals would potentially result in parents not choosing a faith school due to the inadequacy of its provision compared to the neighbouring non-faith schools. As the school's results are very good, surely the school should be supported in their continued provision by having improved classroom provision?</p> <p>I hope that this consultation period gives the consideration to St. Benedicts that it deserves.</p>

Governing Body	support	support	oppose	<p>Lindow Community Primary School's Governing Body discussed this proposal in committee, these are our comments:</p> <p>The potential admission rises in 2013 but dips back in 2014, the planned implementation date for this proposal, before climbing again in 2015.</p> <p>While our PAN number for 2013 is 30, we only have 27 places currently taken. We believe capacity in existing schools should be filled first.</p> <p>In 2012, admissions were 376 from a potential of 410; why is the number for 2013, 413 from a potential of 412?</p> <p>If the proposed expansion is not completed until September 2014, what will happen in September 2013?</p> <p>The document states 'an additional 330 places will be made available phased in at the normal point of entry'. However, the proposal seems to suggest all the necessary building work for the 330 children will be carried out at the same time. Why is this work not phased in line with an increase year on year? We are concerned that the expanded schools will attempt to fill additional places in years 1-6 by taking children from other Wilmslow schools.</p> <p>Within the Dean Oaks and Lacey Green proposal it states increases "<u>can</u> be phased in from September 2014 at the normal point of entry to the school". Why does this caveat not appear in "The Grange" proposal? We would seek assurance that for all expanded school, this "<u>will</u> be phased in" in this way and that the expanded schools will not seek to recruit children from other Wilmslow schools.</p> <p>While the document does show that admission numbers for reception</p>

				<p>children will increase, we are not convinced that the case for expanding all three schools, at the same time, all in the same area, is justified.</p> <p>With funding for schools so tight, we believe it makes more sense to phase any building programme over the next 6-7 years, ensuring that expansion of these schools is at the point of entry and not throughout the school.</p>
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Wilmslow Grange Pupil Consultation – 219 pupils (Jan 2013 school census)

The pupil consultation was conducted in 2 parts.

Part 1 - The proposed school expansion was discussed during a whole school assembly.

Part 2 – Individual classes were given the opportunity to record their comments. Written comments were received from years 3 and Year 5.

Positive Comments Received	Negative Comments Received.
<ul style="list-style-type: none"> • More children can come to their local school to be educated • More children to make friends with • More space • More teachers / New teachers • Know more people when go to high school • Nice to mix with other year groups • More classrooms • Maybe a lift for disabled children to get upstairs • New resources 	<ul style="list-style-type: none"> • Playground will be smaller - Would it be big enough? • Hall will be too small for more pupils • Might be noisy, especially at SATS time - Could building work be done in holidays? • Split from friends / different classrooms • Traffic • Not enough Lap Tops (shared between more classes) • Residential trips may need changing • Want big trees to stay

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Consultation with the children of Dean Oaks on the proposals to extend the school to make it a 2 FTE school from 2014

The pupil consultation was in 2 parts:

1. **We consulted with the children in Y2 and above.** We decided that Reception and Y1 children could not access the data and plans and take part in the level of discussion required.

Y2-Y6 came into the school hall and I explained to them the need for more school places because there are currently not enough in Wilmslow schools. If Cheshire East Council did nothing about this then there will be children in the next few years that would have no school to attend.

I explained that the solution to the problem was to extend 3 schools in Wilmslow. Dean Oaks was one of the schools.

The children looked at the plan showing the 2 classroom extension and the plan showing the changes to the grounds on the hall projector. They talked to their shoulder partners about it. We had a question and answer session and children were asked if they had any thoughts about it. The children asked a lot of sensible questions and made some very good points.

The children asked lots of questions including:

What arrangements would be made for lunches for the extra children? Would lunch be late?

Will everyone be able to do PE?

Would there be enough space to play? Was having a longer school a good idea?

Did we have enough teachers? Could they help choose them?

Did this mean that we would have one year in a class instead of two?

Who was going to pay for it?

We took a vote: For the extension - 90%

Against the extension - 10%

The response was overwhelmingly positive. The negative responses were because of the practicalities of eating and lunches because of the hall. The children were happy with the answers we gave to their questions.

2. **We consulted The School Council.** They also took a look at the plans and discussed the proposals. They weighed up the pros and cons and decided that it was a good idea for Dean Oaks and the Wilmslow community.

Janet Ciaputa - Headteacher

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Equality impact assessment is a legal requirement for all strategies, plans, functions, policies, procedures and services under the Equalities Act 2010. We are also legally required to publish assessments.

Section 1: Description

Department	Children , Families and Adults	Lead officer responsible for assessment	Fintan Bradley			
Service	School Organisation	Other members of team undertaking assessment	Barbara Dale			
Date	5 June 2013	Version	2			
Type of document (mark as appropriate)	Strategy	Plan √	Function	Policy √	Procedure	Service
Is this a new/existing/revision of an existing document (mark as appropriate)	New	Existing	Revision √			
<p>Title and subject of the impact assessment (include a brief description of the aims, outcomes , operational issues as appropriate and how it fits in with the wider aims of the organisation)</p> <p>Please attach a copy of the strategy/plan/function/policy/procedure/service</p>	<p>Permission to issue statutory notices in respect of proposed school expansions in the Wilmslow area</p> <p>There are any other associated policies and procedures as set out below:-.</p> <ul style="list-style-type: none"> Children and Families, Capital Strategy 2013/2014 Statutory consultation was undertaken on these proposals as the changes, if approved, will fall within the category of a significant enlargement as the additional accommodation proposed would increase the capacity by more than 30 pupils and by more than 25%. The Local Authority must comply with statutory requirements as set out in The Education and Inspections Act 2006 (EIA 2006) and The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended by The School Organisation and Governance (Amendment)(England) Regulations 2007 which came into force on 21 January 2008 and The School Organisation and Governance (Amendment)(England) Regulations 2009 which came into force on 1 					

	<p>September 2009).</p> <p>The aims, objectives and outcomes of this proposed change are as follows:-</p> <p>The Wilmslow Local Area Partnership (LAP) has 10 primary schools and 1 secondary school covering the areas of Wilmslow, Handforth and Alderley Edge. The total primary school capacity across this area is 2498 pupil places, and currently provides 360 reception class places. Pupil forecasts for the Wilmslow LAP indicate a significant shortfall in pupil places across all schools and year groups of 227 by 2018. These forecasts exclude the Local Authorities preferred target of 4% 'operational surplus', which is a level of spare capacity intended to accommodate reasonable journey times to school, some degree of parental choice and flexibility to allow for mid-year entrants. To meet this target, current forecasts (October 2012 School Census) indicate the need for 327 pupil places by 2018.</p> <p>The proposal, if determined, will provide additional primary school places within the Wilmslow area to address the forecast shortfall for this area. In addition, this will deliver a level of operational surplus for the Local Authority, which is a level of spare capacity intended to accommodate reasonable journey times to school, some degree of parental choice, and flexibility to allow for mid-year entrants. The proposals will therefore have a significant positive impact on the current projected shortfall in the number of school places in Wilmslow and on parental choice and, at worst, a neutral impact on vulnerable and minority groups in the community.</p> <p>In deciding whether or not to give permission to publish proposals it is a requirement both under DfE guidance and case law that the decision maker should consider the views expressed during consultation and take into account the Equality Impact Assessment (Appendix 5) It is therefore imperative that full details of all views submitted are made available at the decision meeting. The outcomes of consultation are summarised in a report to the Portfolio Holder.</p>
Who are the main stakeholders? (eg general public, employees, Councillors,	<ul style="list-style-type: none"> • Children and their parents and carers • Headteachers in schools in Wilmslow

partners, specific audiences)	
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Section 2: Initial screening

Who is affected? (This may or may not include the stakeholders listed above)	Children and Young People Parents / Carers Schools
Who is intended to benefit and how?	Young Children and their parents and carers in the Wilmslow area.
Could there be a different impact or outcome for some groups?	This proposal will have a marginal positive impact for members of the local community.
Does it include making decisions based on individual characteristics, needs or circumstances?	Any decision on the proposal will not be based on any individual characteristics, needs or circumstances
Are relations between different groups or communities likely to be affected? (eg will it favour one particular group or deny opportunities for others?)	
Is there any specific targeted action to promote equality? Is there a history of unequal outcomes (do you have enough evidence to prove otherwise)?	Consultation commenced 30 April 2013 and ran for a 5 week period ending 4 June 2013. Stakeholders were invited to offer feedback on the proposals.
Is there an actual or potential negative impact on these specific characteristics? (Please tick)	

EQUALITY IMPACT ASSESSMENT FORM

Appendix 7

Age	Y	N ✓	Marriage & civil partnership	Y	N ✓	Religion & belief	Y	N ✓	Carers		N
Disability	Y	N ✓	Pregnancy & maternity	Y	N ✓	Sex	Y	N ✓	Socio-economic status		N
Gender reassignment	Y	N ✓	Race	Y	N ✓	Sexual orientation	Y	N ✓			
What evidence do you have to support your findings? (quantitative and qualitative) Please provide additional information that you wish to include as appendices to this document, i.e., graphs, tables, charts										Consultation/involvement carried out	
										Yes	No
Age	This will positively impact on the number of school places for young people of primary school age in the Wilmslow area and thereby increasing opportunities for parental choice, in line with DfE guidance.									✓	
Disability	The proposal will have a marginally positive impact on young people and parents with a disability because the provision of additional places will overall provide sufficient places closer to person's place of residence. The proposal will also offer greater parental choice for those families with wider caring responsibilities for household members with a disability.									✓	
Gender reassignment	<p>Admission Authorities are bound by the Admissions Code and Regulations and this does not allow for any discrimination in this respect.</p> <p>However, given the very young age of the pupils it is unlikely that any issues will arise in relation to these protected characteristics.</p>									✓	

Marriage & civil partnership	<p>Admission Authorities are bound by the Admissions Code and Regulations and this does not allow for any discrimination in this respect.</p> <p>Admissions to the schools are made following the published admission arrangements and over subscription criteria. All applications are considered against the over subscription criteria on a equal basis without reference to the marital status of the parent/carers.</p>	v	
Pregnancy & maternity	<p>Admission Authorities are bound by the Admissions Code and Regulations and this does not allow for any discrimination in this respect.</p> <p>Admissions to the schools are made following the published admission arrangements and over subscription criteria. All applications are considered against the over subscription criteria on a equal basis without reference to the status of the parent/carers</p>	v	
Race	<p>Admission Authorities are bound by the Admissions Code and Regulations and this does not allow for any discrimination in this respect.</p> <p>The average recorded data across the Wilmslow primary schools is:</p> <ul style="list-style-type: none"> • 87% White • 5.6% Mixed/Dual Background • 4.3% Asian or Asian British • 0.5% Black or Black British • 2.6% Other Groups or Not recorded <p>The local authority has no reason to believe that any proposed expansion of schools would result in an overall change to the current demographics.</p>	v	
Religion & belief	Admission Authorities are bound by the Admissions Code and Regulations and this does not allow for any discrimination in this respect. The 3 schools	v	

EQUALITY IMPACT ASSESSMENT FORM

Appendix 7

	proposed for expansion are either Academy status or Community schools and admission applications are considered against the published admission arrangements and over subscription criteria. Religion and belief do not form part of the admission arrangements or over subscription criterion for any of the schools and all applications will be considered on an equal basis irrespective of religious belief.		
Sex	The gender balance between girls and boys currently attending the Wilmslow schools with 52% male and 48% female.	v	
Sexual orientation	Admission Authorities are bound by the Admissions Code and Regulations and this does not allow for any discrimination in this respect. However, given the very young age of the pupils it is unlikely that any issues will arise in relation to these protected characteristics.	v	
Carers	The proposal will have a marginally positive impact on persons with dependents and will offer greater parental choice for those families with wider caring responsibilities.	v	
Socio-economic status	It is considered that the proposal will have a positive impact on those children/young people included in this group as the proposal, if agreed, will provide more places locally for local families.	v	
Proceed to full impact assessment? (Please tick)	Yes	No v	Date 5 June 2013

If yes, please proceed to Section 3. If no, please publish the initial screening as part of the suite of documents relating to this issue

Section 3: Identifying impacts and evidence

This section identifies if there are impacts on equality, diversity and cohesion, what evidence there is to support the conclusion and what further action is needed

Protected characteristics	Is the policy (function etc....) likely to have an adverse impact on any of the groups? Please include evidence (qualitative & quantitative) and consultations	Are there any positive impacts of the policy (function etc....) on any of the groups? Please include evidence (qualitative & quantitative) and consultations	Please rate the impact taking into account any measures already in place to reduce the impacts identified High: Significant potential impact; history of complaints; no mitigating measures in place; need for consultation Medium: Some potential impact; some mitigating measures in place, lack of evidence to show effectiveness of measures Low: Little/no identified impacts; heavily legislation-led; limited public facing aspect	Further action (only an outline needs to be included here. A full action plan can be included at Section 4)
Age				
Disability				
Gender reassignment				
Marriage & civil partnership				

EQUALITY IMPACT ASSESSMENT FORM

Appendix 7



Pregnancy and maternity				
Race				
Religion & belief				
Sex				
Sexual orientation				
Carers				
Socio-economics				
Is this project due to be carried out wholly or partly by contractors? If yes, please indicate how you have ensured that the partner organisation complies with equality legislation (e.g. tendering, awards process, contract, monitoring and performance measures)				

Section 4: Review and conclusion

Summary: provide a brief overview including impact, changes, improvement, any gaps in evidence and additional data that is needed During the consultation period a number of comments were received regarding the impact of increased traffic and the loss of playground for Dean Oaks.			
Specific actions to be taken to reduce, justify or remove any adverse impacts	How will this be monitored?	Officer responsible	Target date
Concerns raised regarding at all proposed school expansions regarding increased traffic in the area.	Impact of traffic will be a consideration at any subsequent planning application. However, it should be noted that Lacey Green Primary Academy has already received planning approval for the proposed expansion.		
Concerns raised regarding the Dean Oaks proposal and adverse impact in the lose of playground or playingfield.	Development Officer has confirmed that the proposed expansion at Dean Oaks does not effect the playground. A section 77 application to the Department for Education will be required if a change of use of land designated as playing fields is necessary to implement a planning application.	Developemnet Officer	Submission of planning application,
Please provide details and link to full action plan for actions			

EQUALITY IMPACT ASSESSMENT FORM

Appendix 7

When will this assessment be reviewed?			
Are there any additional assessments that need to be undertaken in relation to this assessment?	Further analysis to asses impact will be conducted over the coming weeks and if appropriate an updated EIA will b presented to the decision maker at the end of the 4 week Representation period.		
Lead officer signoff		Date	
Head of service signoff		Date	

Please publish this completed EIA form on your website

CHESHIRE EAST COUNCIL

Portfolio Holder for Children and Family Services

Date of Meeting:	1 July 2013
Report of:	Tony Crane, Director of Children's Services
Subject/Title:	Proposed School Expansions – Ash Grove Primary School, Macclesfield
Portfolio Holder:	Councillor Rachel Bailey

1.0 Report Summary

- 1.1 This Decision Paper reports on the outcome of consultation and requests approval to issue a public notice of the proposed expansion of Ash Grove Primary and Nursery from 105 to 210 pupil places with a planned implementation date of September 2014
- 1.2 The proposal to expand Ash Grove Primary and Nursery and return it to a one form of entry (210 pupil place) primary school is to address the school's growing popularity and increasing demand for places from the school's local community.
- 1.3 This proposal has the full support of the headteacher and governing body.
- 1.4 Permission to consult on this proposal was requested and granted at the 22 April Portfolio Holder meeting and was undertaken between 30 April and 4 June. In making this recommendation full consideration has been given to the responses from key stakeholders during the pre-statutory and statutory consultation period.

2.0 Decision Requested

- 2.1 That the Portfolio Holder for Children and Families Services authorises the publication of statutory notices detailing the Local Authority's proposed expansion of:
 - **Ash Grove Primary School and Nursery, Macclesfield** – from 105 to 210 pupil places for completion by September 2014.

3.0 Reasons for Recommendations

- 3.1 The rationale for the proposed expansion of Ash Grove Primary School is set out within the consultation document attached as **Appendix 1**.
- 3.2 How statutory consultation is carried out is not prescribed in regulations and it is therefore for the Local Authority to determine the manner of the consultation. On this occasion the consultation period spanned 5 weeks from 30 April to 4 June. In order to facilitate feedback on the proposal, formal

consultation documents were produced detailing the background and rationale for the proposed expansions and explaining the statutory consultation process. Information on how feedback could be provided was included, together with a feedback form, which was published online on the Council's website and which was available in hard copy on request. (**Appendix 2**)

- 3.3 Letters were emailed to all primary schools for distribution to parents and carers of children on roll at the schools. Letters were sent direct to parent and carers of children held on file who are due to start school in September 2013. Emails were sent to all other consultees with links to the website where full details could be obtained. Contact details were provided to facilitate requests for more information or assistance with this process. Consultees include local parents and carers, representatives of nearby schools, Ward Members, MPs, the Diocese, Parish Councils and Trade Unions. A list of all consultees is attached as **Appendix 3**.
- 3.4 In addition to consultation with key stakeholders as listed at paragraph 3.3 above, the Local Authority has held meetings with the Macclesfield and Bollington Primary School Partnership prior to formal consultation. These meetings were attended by headteachers or their representatives from the local primary schools. The purpose of these meetings was to provide information on the pupil place planning process, specific information about basic need requirements for the Macclesfield area, potential housing development and to facilitate discussion on options for change. The option of expanding Ash Grove was supported at this meeting. The Local Authority notes taken at these meetings, which include comments and feedback received from attendees, are attached as **Appendix 4**.
- 3.5 The Headteacher and Governors have been consulted and fully support the proposed expansion of the school to a 1 form of entry primary school to accommodate the growing population and increasing demand for places at this outstanding school (Ofsted, March 2013).
- 3.6 Response to the statutory consultation period has been very low with only 1 response received by the closing date attached as **Appendix 5**. The response, which was submitted on behalf of the governing body of a neighbouring school, opposed the proposed expansion due to concern that the school would be doubling its capacity when other schools in the area had been refused an increase in their Published Admission Number. As stated at paragraph 1.2 above, this proposal is made to allow the school to return to its former capacity as a 1 form of entry primary school in response to growing demand from families resident in its local community.

4.0 Wards Affected

- 4.1 Ash Grove Primary School and Nursery is situated in Macclesfield South Ward. However, consultation was undertaken with all neighbouring wards:-

Broken Cross and Upton
Macclesfield Central
Macclesfield East

Macclesfield Hurdsfield.
Macclesfield South
Macclesfield and Tytherington
Macclesfield West and Ivy

Local Ward Members

Cllr Louise Brown - Broken Cross and Upton
Cllr Martin Hardy - Broken Cross and Upton
Cllr Ken Edwards - Macclesfield Central
Cllr Janet Jackson - Macclesfield Central
Cllr David Neilson - Macclesfield East
Cllr Damien Druce - Macclesfield South
Cllr Laura Jeuda - Macclesfield South
Cllr Brendan Murphy - Macclesfield Tytherington
Cllr Lloyd Roberts - Macclesfield Tytherington
Cllr Carolyn Andrew - Macclesfield West and Ivy
Cllr Alift Harewood - Macclesfield West and Ivy
Vacancy - Macclesfield Hurdsfield

5.0 Financial Implications (Authorised by the Director of Finance and Business Services)

5.1 The Ash Grove Primary School proposal is cost neutral.

6.0 Legal Implications (Authorised by the Borough Solicitor)

6.1 Statutory consultation is required for all of the proposals as the changes, if approved, will fall within the category of a significant enlargement, with capacity increasing by more than 30 pupils and more than 25% of existing capacity.

6.2 The next stage in the statutory process involves the publication of notices and subsequent 4-weeks representation period. In bringing forward proposals to expand a school, the Local Authority must comply with statutory requirements as set out in The Education and Inspections Act 2006 (EIA 2006) and The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended by The School Organisation and Governance (Amendment)(England) Regulations 2007 which came into force on 21 January 2008 and The School Organisation and Governance (Amendment)(England) Regulations 2009 which came into force on 1 September 2009).

6.3 The 5 statutory stages to expanding a school are:-

1. Consultation
2. Publication
3. Representation
4. Decision
5. Implementation.

Proposed timescales for the statutory process are:

22 April 2013	Portfolio Holder's Decision on consultation
30 April 2013 to 4 June 2013	Consultation Period (if approved)
1 July 2013	Portfolio Holder's Decision on Public Notices
18 July to 15 August 2013	Representation Period (if approved) 4 weeks
16 September 2013	Cabinet Decision
24 September 2013	Implementation
September 2014	Proposed Completion date

- 6.4 In deciding whether or not to give permission to publish proposals it is a requirement both under guidance and case law that the decision maker should consider the views expressed during the consultation and take into account the Equality Impact Assessment. **(Appendix 6)** It is therefore imperative that full details of all views received during the consultation period are available at the meeting on 1 July. In taking the decision the Portfolio Holder should also be satisfied that the Equality Impact Assessment has adequately taken account of any further submissions or views submitted during the consultation period
- 6.5 If the decision is taken to publish proposals, a representation period will follow which must be of 4 weeks duration and cannot be altered. This allows comments on the proposals to be made by any person, which can be objections as well as expressions of support for the proposals. This period is the final opportunity for people and organisations to express their views about the proposals and ensure that they will be taken into account when the decision is finally being made.
- 6.6 Where proposals require capital resources for their implementation the funding for the proposals should be in place when the proposals are decided. Where proposers require capital funding to implement their proposals, they should secure this before publishing proposals. For this proposal capital resources are not required.
- 6.7 Following publication of the proposals and the subsequent statutory representation period, the final decision on whether the published proposals will be implemented will normally be taken by Cabinet. In making its decision, Cabinet will have to be satisfied that all statutory requirements including statutory consultation and statutory guidance have been complied with. The legislation provides further detailed statutory advice on what factors the decision maker must take into account in reaching a final decision, which information will be contained in the final report to Cabinet.
- 6.8 In the event that the Council receives objections to the statutory proposal, the final decision will be made by the School Organisation Sub Committee. If there are no objections to statutory proposals, those proposals will be determined by Cabinet.

7.0 Risk Management

- 7.1 Disruption to pupils, staff and the community must be kept to a minimum whilst statutory school organisation procedures are being implemented.
- 7.2 The proposed expansion of Ash Grove Primary School and Nursery can be accommodated within the existing school premises and this will be managed by the school.

8.0 Access to Information

Appendices (1-6)

The background papers relating to this report can be inspected by contacting the report writer:

Name: Barbara Dale
Designation: School Admissions and Organisation Manager
Tel No: 01270 686392
Email: barbara.dale@cheshireeast.gov.uk

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**PROPOSAL FOR THE ENLARGEMENT
OF
ASH GROVE PRIMARY SCHOOL &
NURSERY, MACCLESFIELD**

PUBLIC CONSULTATION DOCUMENT

**Tony Crane,
Director of Children's Services
Cheshire East Council
Westfields, Sandbach
Cheshire
CW11 1HZ**

April 2013

OBJECTIVE OF THIS CONSULTATION DOCUMENT

To undertake formal consultations with parents and carers of pupils at Ash Grove Primary School & Nursery, and other interested parties before a final decision is taken regarding a proposal to expand the school from a 1 form of entry primary school to 2 forms of entry .

The Local Authority is proposing the expansion of Ash Grove Primary School & Nursery to provide an additional 105 places increasing the school from 105 places (half form of entry) to 210 places (1 form of entry) with a proposed completion date of September 2014.

INTRODUCTION

Ash Grove Primary School & Nursery is a successful school, achieving an “Outstanding” category from Ofsted at the latest inspection in March 2013

Originally operating as a 1.5 form of entry primary school, Ash Grove had an intake at the normal point of entry of 47 pupils up until 2005. It was subsequently reduced to a 25 intake following a review of school places undertaken by the former Cheshire County Council. A further reduction in the admission number was made in 2011 taking the school to an intake of only 15 places for admission at the normal point of entry to the school (reception class) and operating as a half form of entry primary school with an overall capacity of 105 pupil places.

To facilitate this reduction in capacity, classrooms were converted for alternative use by the school and a temporary Pupil Referral Unit (PRU) was located at the school, which has since been relocated. The Local Authority is proposing to reintroduce the classrooms and increase the school’s net capacity from 105 pupil places (half form of entry) to 210 pupil places (one form of entry) with an intake of 30 pupils into the reception class from 2014. This proposed expansion is therefore cost neutral.

RATIONALE

The proposal to expand Ash Grove Primary School & Nursery and return it to a one form of entry (210 place) primary school is to address the school’s growing popularity and increasing demand for places from the school’s local community.

There are no costs associated with this proposal as existing accommodation can be re-introduced allowing the school to return to a one form of entry primary school.

The number of children resident within the school’s catchment area has increased in recent years and, for the last 3 years, the number of first preferences for the school has exceeded the 15 places available in the reception class as shown in the following tables:

Year	Reception Places Available	Number of Children Resident in the Catchment Area
2010	15	74
2011	15	98
2012	15	108
2013	15	91*

*On 3 April 2013

Reception Admissions	Number of First Preferences
2010	7
2011	22
2012	24
2013	25*

*On 3 April 2013

In order to accommodate children resident in the school's catchment area for whom there was no other schools with vacancies within a reasonable distance, the Local Authority, in agreement with the school, agreed additional places over the school's published admission number for September 2011 and 2012 and has agreed admission of up to 30 children for 2013.

This proposal, which is fully supported by the Headteacher and Governing Body of the school, is made to address the pattern of parental preference in recent years and to provide sufficient places for the local community at a school within a reasonable distance. The benefit to the school and the local community is that it will be able to provide more places for families who seek admission at the normal point of entry to the school whilst continuing to provide an outstanding education as a 1 form of entry primary school.

Informal consultation with headteachers of the Macclesfield primary schools has been undertaken and the feedback received during this process has informed these proposals.

It is therefore recommended that the local demand for places in this area justifies expansion of this popular and successful school.

SITE AND BUILDINGS

Situated in a built up residential area of Macclesfield, Ash Grove Primary School and Nursery was built in 1935 to serve its local community. Following the admission of additional children in 2011 and 2012 from September 2013 the school will operate as a 1 form entry school with single age groups and 7 classes.

FINANCIAL ISSUES

The proposed expansion of Ash Grove Primary School and Nursery is cost neutral due to the utilisation of existing classrooms.

TIMESCALES

It is proposed that the programme for the implementation of any change would be:

30 April 2013 to 4 June 2013	Formal Public Consultation
10 June 2013	Meeting of the Council's Portfolio Holder for permission to issue a Public Notice
17 June 2013 to 15 July 2013	Representation period
22 July 2013	Cabinet decision
29 July 2013	Implementation
September 2014	Proposed completion date.

HOW DO I COMMENT ON THE PROPOSALS

You can complete our electronic feedback form which can be accessed on the Council's website at www.cheshireeast.gov.uk. All views expressed during consultation will be presented to the Council's Portfolio Holder before a decision will be made on whether to progress to the next stage.

WHAT IS THE NEXT STAGE?

All responses to this consultation will be collated and presented to the Council's Portfolio Holder at the end of the consultation period requesting permission to proceed to public notices. If permission is given, this will mean that a further representation period will commence for a fixed period of 4 weeks, in line with statutory requirements.

At the end of the representation period, a further report will be prepared and presented to the Council's Cabinet, or, if objections are received, to the Council's School Organisation Sub Committee, for a final decision on the proposal.

PLEASE NOTE:

Where individual queries are received, we will not answer you directly, but we will compile a detailed response to the consultation that will be published on our website with hard copies available on request.

For further information, contact:

Cheshire East Council, School Organisation and Capital Strategy Team, Floor 7,
C/O Municipal Building, Earle Street, Crewe CW1 2BJ,
e-mail: SOCS@cheshireeast.gov.uk Tel: 0300 123 5012.

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Consultation Feedback Form

Appendix 2

Proposed Expansion of Ash Grove Primary School and Nursery, Macclesfield

You are invited to comment on Cheshire East Council's proposal to expand Ash Grove Primary School and Nursery from a 105 school places to 210 places, (1 form of entry) primary school with a proposed completion date of September 2014. Before completing this form, please refer to the consultation document, which provides the rationale for this proposal.

Please note: Your personal details will be withheld but any feedback provided will be collated to inform decision-making and will therefore become a public record and published on the Council's website at the end of the consultation period.

Please tick the relevant boxes to indicate your view and provide any comments you feel are relevant to this proposal in the space provided.

Do you agree with the proposal to expand Ash Grove Primary School and Nursery?	Please tick (✓)		
	Yes	No	No View

Comments (if any)

(Please continue overleaf, if required.)

Please indicate below any of the following that apply to you:

Respondent Details	Please Tick (✓)	Please name the school
Parent/Carer of pupil(s) attending the school		
Governor of the school		
Member of staff at the school		
Pupil at the school		
Other (please specify)		

Name:	Date:
Address:	Signed:

Please return this form to:

Cheshire East Council, School Organisation and Capital Strategy / Floor 7. C/O Municipal Building, Earle Street, Crewe CW1 2BJ by the closing date of **4 June 2013**

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Consultee	Organisation / School
Council's Web Pages	
Governing body - school which is the subject of proposal	Ashgrove Primary School and Nursery
Headteacher & Staff - school which is the subject of proposal	Ashgrove Primary School and Nursery
Parents/ Carers of Pupils	Ashgrove Primary School and Nursery
Pupils- school which is the subject of proposal	Ashgrove Primary School and Nursery
Governing bodies, Head teachers , staff and parents at Neighbouring Primary Schools	Christ the King Catholic and CE Primary
	Ivy Bank Primary
	Hollinhey Primary
	Puss Bank School
	Gawsworth Primary
	Parkroyal Community School
	St John the Evangelist CE Primary
Governing bodies, Head teachers , staff and parents at remaing Macclesfield Primary Schools.	Windle CE Primary
	Bollinbrook Church of England Primary School
	Broken Cross Community School
	Hurdsfield Community Primary School
	Kettleshulme St James' Church of England Primary School
	Mottram St Andrew Primary Academy
	Prestbury Church of England Primary School
	Rainow Primary School
	St Alban's Catholic Primary School
	The Marlborough Primary School
	Upton Priory School
Governing Bodies, Headteacher and staff at Neighbouring High School	Whirley Primary School
	All Hallows Catholic College
	The Fallibroome Academy
	The Macclesfield Academy
Diocesan Authorities	Tytherington High School
	Catholic Diocese of Shrewsbury
MP(s) of the constituencies affected	Anglican Diocese of Chester
	Mr David Rutley
	Cllr Louise Brown - Broken Cross and Upton
	Cllr Martin Hardy - Broken Cross and Upton
	Cllr Ken Edwards - Macclesfield Central
	Cllr Janet Jackson - Macclesfield Central
	Cllr David Neilson - Macclesfield East
	Cllr Damien Druce - Macclesfield South
	Cllr Laura Jeuda - Macclesfield South
	Cllr Brendan Murphy - Macclesfield Tytherington
	Cllr Lloyd Roberts - Macclesfield Tytherington
	Cllr Carolyn Andrew - Macclesfield West and Ivy
	Cllr Alift Harewood - Macclesfield West and Ivy
	Vacancy - Macclesfield Hurdsfield
Local District / Parish where the subject school is located	Higher Hurdsfield Parish Council
	Henbury Parish Council
	Siddington Parish Council
UNIONS	NAHT Branch Secretary
	GMB
	UNISON
	NUT

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Notes

Schools Partnership Meeting – Macclesfield

Date: 23 November 2012

Appendix 4

Present:

Schools Andy Hodgkinson – Pott Shrigley
 Victoria Rippon – Pott Shrigley
 Phillippa Woswick – Wincle
 Ian Burns – Wincle
 Pam Childs – Gawsorth
 Kathy Nichol – Puss Bank
 Julie Downing – Bollington Cross
 John Daley – St Gregory's
 Brian Wilkinson – Broken Cross
 Susan Pollard – The Marlborough
 Caroline Waites – St John's
 David Capener - Prestbury CE
 John Rowan - Whirley
 Mark Bertinshaw – Rainow
 Michael Waters – Bollingbrook
 Kevin Simpson - Ash Grove
 Carol Corden – Parkroyal
 Janet Mott - Hollinhey

LA Officers Barbara Dale
 Ken White
 Val Simons

Introductions

Presentation:

LA's role as strategic commissioner

Information re: forecasts for Macclesfield shared and discussion about the need to continue to review provision and ensure future demand and respond to parental preferences.

DfE presumption in favour of expansion of popular and successful schools and risks in relation to potential increase in the number of 'independent' schools (Academies/Free Schools)

Notes

Discussed operational surplus – local level 4%, CE level 10%

BD presented data and illustrated future forecasts for Macclesfield through to 2017.

Processes for considering any future options and statutory processes involved

Forecasting methodology currently being reviewed Pre school (NEG) data needed earlier in the process, GP data may be option.

Financial implications. and Section 106 process

Draft Town strategy and future housing developments. Confirmed any pupil yield is additional to the forecast shortfall that is already indicated.

Published Admission Numbers - changes under new School Admissions Code and consultation not required by AA schools, LA's only need to consult with Governing Body of school where change is proposed, but all schools need to consult fully on any proposed reductions. PAN's should be set in line with NET CAP but can also admit above PAN.

List of schools in Macclesfield area requesting an increase in PAN – Information given on the current position of applications for September 2013.

Feedback:

Further discussion and questions about the proposed PAN increases.

Comment received that the first approach should be to increase the PAN's again for those schools whose PAN's were reduced under TLC?. This appeared to be widely accepted as the initial way forward.

BD agreed that would seem the most sensible solution, in the first instance, for the LA to propose the expansion of Ash Grove. (- school was 1FE, reduced under TLC to 0.5FE but is now growing, school has admitted 30 children for last 3 years, places are required for local children, vulnerable community, school already has the accommodation so seems sensible to increase back to 1FE,). Also mentioned that this would require statutory consultation process as more than 30 pupils and increase in Net Cap of more than 25%.

Also agreed that would look increasing PAN's for the other schools listed in the presentation. However, need to be mindful that these could introduce more surplus in the area, which could undermine the LA's ability to secure future Section 106 funding from housing developers and could increase "competition" amongst schools, but with DfE's presumption of allowing "popular and successful" schools to expand LA has little argument against increases.

PROPOSED EXPANSION OF ASH GROVE PRIMARY & NUSERY

CONNECTION	AGREE WITH PROPOSAL	COMMENTS
Governing Body	No	<p>This is the view of Ivy Bank Governing Body.</p> <ol style="list-style-type: none"> 1. The proposed expansion is a doubling of the PAN which serves an area which other schools use as their caption area and these schools have had their PAN repeatedly refused – Ivy Bank have had their PAN rejected on several occasions, including last year, although there has been an increase in PAN for September 2014- this is not at the level that has been requested. This continual rejection of increasing the PAN for other schools has created the resulting shortage of places. This shortage is not an infrastructure issue, but a local authority created issue. If Ivy Bank, along with other schools, had been able to have an increase in PAN then there would be no need for the proposed doubling of the PAN for Ash Grove. These increases would also have been cost neutral as they would have been accommodated in existing buildings. 2. Any justification along the lines of the school receiving Outstanding from an OFSTED inspection is not a reason for increasing the PAN. 3. The figures used within the consultation report indicate a 16% reduction in the Number of children on resident in the catchment area of 2012 to 2013. The 2013 level is also less than 2011 and only 13 more than the 2010 level where there were only 7 in the number of first preferences. 4. If CE believes there is a demand for the increase, than the wider review of the area should have taken place first to identify the future demands on all schools.

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Equality impact assessment is a legal requirement for all strategies, plans, functions, policies, procedures and services under the Equalities Act 2010. We are also legally required to publish assessments.

Section 1: Description

Department	Children , Families and Adults	Lead officer responsible for assessment	Fintan Bradley			
Service	School Organisation	Other members of team undertaking assessment	Barbara Dale			
Date	5 June 2013	Version	2			
Type of document (mark as appropriate)	Strategy	Plan √	Function	Policy √	Procedure	Service
Is this a new/existing/revision of an existing document (mark as appropriate)	New	Existing	Revision √			
<p>Title and subject of the impact assessment (include a brief description of the aims, outcomes , operational issues as appropriate and how it fits in with the wider aims of the organisation)</p> <p>Please attach a copy of the strategy/plan/function/policy/procedure/service</p>	<p>Permission to issue Public Notices on the proposed school expansions of Ash Grove Primary School and Nursery , Macclesfield from 105 to 210 pupil places.</p> <p>There are other associated policies and procedures as set out below:-</p> <ul style="list-style-type: none"> • Children and Families, Capital Strategy 2013/2014 • Statutory consultation was undertaken on the proposal as the changes, if approved, will fall within the category of a significant enlargement as the capacity would increase by more than 30 pupils and by more than 25%. • The Local Authority must comply with statutory requirements as set out in The Education and Inspections Act 2006 (EIA 2006) and The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended by The School Organisation and Governance (Amendment)(England) Regulations 2007 which came into force on 21 January 2008 and The School Organisation and Governance (Amendment)(England) Regulations 2009 which came into force on 1 					

	<p>September 2009).</p> <p>The proposal to expand the school is to address the increasing demand for places from the school's local community. This school had an intake at the normal point of entry of 47 pupils up until 2005 when it was reduced to a 25 intake following a review of surplus places implemented by the former Cheshire County Council. A further reduction was made in 2011 taking the school to a half form of entry primary school with an intake of 15 pupils at the normal point of entry and reducing the school's overall capacity to 105 places.</p> <p>The number of children resident within the schools catchment area has increased in recent years and, for the last 3 years, the number of first preferences for the school has exceeded the 15 places available in the reception class. In order to accommodate children resident in the school's catchment area for whom there was no other schools with vacancies within a reasonable distance, the Local Authority, in agreement with the school agreed additional places over the school's published admission number for September 2011 and 2012 and has agreed admission of up to 30 children for 2013</p> <p>The proposals will therefore have a significant positive impact on parental choice and vulnerable and minority groups in the community.</p> <p>In deciding whether or not to give permission to issue Public Notices it is a requirement both under DfE guidance and case law that the decision maker should consider the views expressed during consultation and take into account the Equality Impact Assessment. It is therefore imperative that full details of all views submitted are made available at the decision meeting.</p>
Who are the main stakeholders? (eg general public, employees, Councillors, partners, specific audiences)	<ul style="list-style-type: none"> • Children and their parents and carers • Headteachers in schools in Macclesfield

Section 2: Initial screening

Who is affected? (This may or may not include the stakeholders listed above)	Children and Young People Parents / Carers Schools										
Who is intended to benefit and how?	Young Children and their parents and carers in Ash Grove's Primary School and Nursery catchment area.										
Could there be a different impact or outcome for some groups?	This proposal will have a marginal positive impact for members of the local community.										
Does it include making decisions based on individual characteristics, needs or circumstances?	Any decision on the proposal will not be based on any individual characteristics, needs or circumstances										
Are relations between different groups or communities likely to be affected? (eg will it favour one particular group or deny opportunities for others?)											
Is there any specific targeted action to promote equality? Is there a history of unequal outcomes (do you have enough evidence to prove otherwise)?	Consultation commenced on 30 April 2013 for a 5 week period ending on 4 June 2013. During the consultation period feedback was invited from stakeholders.										
Is there an actual or potential negative impact on these specific characteristics? (Please tick)											
Age	Y	N ✓	Marriage & civil partnership	Y	N ✓	Religion & belief	Y	N ✓	Carers		N

EQUALITY IMPACT ASSESSMENT FORM

Appendix 6

Disability	Y	N	Pregnancy & maternity	Y	N	Sex	Y	N	Socio-economic status		N
		✓			✓			✓			
Gender reassignment	Y	N	Race	Y	N	Sexual orientation	Y	N			
		✓			✓			✓			
What evidence do you have to support your findings? (quantitative and qualitative) Please provide additional information that you wish to include as appendices to this document, i.e., graphs, tables, charts										Consultation/involvement carried out	
										Yes	No
Age	This will positively impact on the number of school places for young people of primary school age in the area and thereby increasing opportunities for parental choice, in line with DfE guidance.								✓		
Disability	The proposal will have a marginally positive impact on young people and parents with a disability because the provision of additional places will overall provide sufficient places closer to person's place of residence. The proposal will also offer greater parental choice for those families with wider caring responsibilities for household members with a disability.								✓		
Gender reassignment	<p>Admission Authorities are bound by the Admissions Code and Regulations and this does not allow for any discrimination in this respect.</p> <p>However, given the very young age of the pupils it is unlikely that any issues will arise in relation to these protected characteristics.</p>								✓		
Marriage & civil partnership	<p>Admission Authorities are bound by the Admissions Code and Regulations and this does not allow for any discrimination in this respect.</p> <p>Admissions to the schools are made following the Local Authority published admission arrangements and over subscription criteria. All applications are</p>								✓		

	considered against the over subscription criteria on a equal basis without reference to the marital status of the parent/carer.		
Pregnancy & maternity	<p>Admission Authorities are bound by the Admissions Code and Regulations and this does not allow for any discrimination in this respect.</p> <p>Admissions to the schools are made following the Local Authority published admission arrangements and over subscription criteria. All applications are considered against the over subscription criteria on a equal basis without reference to the status of the parent/carer.</p>	✓	
Race	<p>Admission Authorities are bound by the Admissions Code and Regulations and this does not allow for any discrimination in this respect.</p> <p>The recorded data for Ash Grove Primary School and Nursery is:</p> <ul style="list-style-type: none"> • 92% White • 4% Mixed/Dual Background • 3% Asian or Asian British • 1% Black or Black British <p>The average recorded data across the immediate neighbouring Macclesfield primary schools is:</p> <ul style="list-style-type: none"> • 91.9% White • 2% Mixed/Dual Background • 4.4% Asian or Asian British • 0.2% Black or Black British • 1.5% Other Groups or Not recorded <p>The local authority has no reason to believe that any proposed expansion of schools would result in an overall change to the current demographics.</p>	✓	

EQUALITY IMPACT ASSESSMENT FORM

Appendix 6

Religion & belief	Admission Authorities are bound by the Admissions Code and Regulations and this does not allow for any discrimination in this respect. Ash Grove Primary School and Nursery is a Community School and follows the Local Authority published arrangements and over subscription criteria which do not include reference to Religion and belief. All admission applications will be considered on an equal basis irrespective of religious belief.	✓	
Sex	There is an equal gender balance girls and boys currently attending Ash Grove primary School and Nursery, Girls represent 52% of pupils with boys 48%. This represents a similar school population demographic across the immediate neighbouring Macclesfield schools which gives an average of 48 % girls and 52 % boys.	✓	
Sexual orientation	Admission Authorities are bound by the Admissions Code and Regulations and this does not allow for any discrimination in this respect. However, given the very young age of the pupils it is unlikely that any issues will arise in relation to these protected characteristics.	✓	
Carers	The proposal will have a marginally positive impact on persons with dependents and will offer greater parental choice for those families with wider caring responsibilities.	✓	
Socio-economic status	It is considered that the proposal will have a positive impact on those children/young people included in this group as the proposal, if agreed, will provide more places locally for local families.	✓	
Proceed to full impact assessment? (Please tick)	Yes	No ✓	Date 5 June 2013

If yes, please proceed to Section 3. If no, please publish the initial screening as part of the suite of documents relating to this issue

Section 3: Identifying impacts and evidence

This section identifies if there are impacts on equality, diversity and cohesion, what evidence there is to support the conclusion and what further action is needed

Protected characteristics	Is the policy (function etc....) likely to have an adverse impact on any of the groups? Please include evidence (qualitative & quantitative) and consultations	Are there any positive impacts of the policy (function etc....) on any of the groups? Please include evidence (qualitative & quantitative) and consultations	Please rate the impact taking into account any measures already in place to reduce the impacts identified High: Significant potential impact; history of complaints; no mitigating measures in place; need for consultation Medium: Some potential impact; some mitigating measures in place, lack of evidence to show effectiveness of measures Low: Little/no identified impacts; heavily legislation-led; limited public facing aspect	Further action (only an outline needs to be included here. A full action plan can be included at Section 4)
Age				
Disability				
Gender reassignment				
Marriage & civil partnership				

Pregnancy and maternity				
Race				
Religion & belief				
Sex				
Sexual orientation				
Carers				
Socio-economics				
Is this project due to be carried out wholly or partly by contractors? If yes, please indicate how you have ensured that the partner organisation complies with equality legislation (e.g. tendering, awards process, contract, monitoring and performance measures)				

Section 4: Review and conclusion

Summary: provide a brief overview including impact, changes, improvement, any gaps in evidence and additional data that is needed			
Specific actions to be taken to reduce, justify or remove any adverse impacts	How will this be monitored?	Officer responsible	Target date
Please provide details and link to full action plan for actions			
When will this assessment be reviewed?			
Are there any additional assessments that need to be undertaken in relation to this assessment?	Further analysis to asses impact will be conducted over the coming weeks and if appropriate an updated EIA will b presented to the Portfolio Holder at the end of the Consultation period		
Lead officer signoff		Date	
Head of service signoff		Date	

Please publish this completed EIA form on your website